



Volunteer Opportunity Description

CITIZEN ADVISOR – HEALTHY COMMUNITY COMMITTEE

Responsible for reviewing matters pertaining to achievement recognition, civic festivals, cultural events, recreation facility maintenance and life cycle improvements, leisure activities, open space and sport field planning and maintenance, cemetery operations and liaison with a wide scope of community based groups. The overall objectives of the Committee are to enhance Port Coquitlam's quality of life by nurturing the well being of its citizens, their communities and environments and to help the citizens grow and reach for their physical, social, emotional, spiritual and leadership potentials.

Description:

Citizen advisors on the Healthy Community Committee participate as non-voting members to provide local knowledge, advice, relevant background, expertise and perspective on issues within the Committee's mandate.

Skills, experience, qualifications required:

- Education and/or experience in services or programs related to parks, recreation and culture would be an asset.
- Fluent in spoken English.

Traits, qualities and skills desired:

- A commitment to the importance of individual and community quality of life within Port Coquitlam.
- Ability to objectively participate in all aspects of the Committee's business as presented at the meetings.
- Ability to take into account the interests of all when helping to formulate Committee decisions.
- Be well informed on the values held in the community and keep the Committee informed on current views within the community relevant to Committee business.
- Be willing to participate cooperatively in carrying out Committee business.

Time commitment:

- Must attend committee meetings held once a month weekdays in the late afternoon or early evening (typically of 1 to 2 hours in duration).

Volunteer Services

#1100 – 2253 Leigh Square
Port Coquitlam, BC, V3C 3B8

Email: volunteer@portcoquitlam.ca Phone: 604-927-7906

www.portcoquitlam.ca/volunteer



Volunteer Opportunity Description

Working conditions:

- Meetings are held in the Community Room at the Gathering Place, next to Port Coquitlam City Hall.
- The Committee operates in accordance with a set Terms of Reference and the City's Committee Meeting Guidelines
- As non-voting members, Citizen Advisors do not attend closed meetings under Section 90 of the Community *Charter*.

Benefits:

Opportunity to:

- participate in and influence matters related to the parks, recreation and cultural development of the City of Port Coquitlam.
- learn more about City services and operations.
- gain valuable experience.

Volunteer Services

#1100 – 2253 Leigh Square
Port Coquitlam, BC, V3C 3B8

Email: volunteer@portcoquitlam.ca Phone: 604-927-7906

www.portcoquitlam.ca/volunteer