

# Personal Assistant



## PORT COQUITLAM RECREATION

# Access Program

Personal Assistants support active lifestyles and healthy communities by providing additional support to individuals attending recreation programs and activities.

### APPLICANT INFORMATION

Participant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(mm/dd/yyyy)

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_ Secondary Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

### GUARDIAN INFORMATION *(applicable if applicant is under the age of 18)*

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(mm/dd/yyyy)

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_ Secondary Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

### NATURE OF DISABILITY

### SELECT IF THIS IS A TEMPORARY REQUEST



Indicate #s of month or end date of support. (i.e. 6 months or Jan 2022)

**I hereby certify that the above information on this application is true and correct to the best of my knowledge.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Personal information entered on this form is collected under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act (FOIPPA), and will be used to assess your application. If you have any questions or concerns about how your information will be used, contact the City's Records and FOIPPA Administrator at 604.927.5250 or [corporateoffice@portcoquitlam.ca](mailto:corporateoffice@portcoquitlam.ca)

### Personal Assistant Access Program Guidelines

<b>Step 1</b>	Complete and submit application online at <a href="http://portcoquitlam.ca/personal-assistant">portcoquitlam.ca/personal-assistant</a> .
<b>Step 2</b>	Application will be reviewed and the applicant will be contacted regarding eligibility.
<b>Step 3</b>	Once approved visit <a href="http://portcoquitlam.ca/register">portcoquitlam.ca/register</a> and sign into "My Account" to register the participant and their Personal Assistant for an activity/program. <b>Note:</b> Participant will be charged a Drop-In admission fee and the Personal Assistant will be free of charge. For registered program email: <a href="mailto:accessinclusion@portcoquitlam.ca">accessinclusion@portcoquitlam.ca</a>
<b>Step 4</b>	Upon arrival a Personal Assistant will need to provide contact information to staff.

**Please Note:** To be eligible for free admission, Personal Assistant must be registered for the same activity/ program and actively assisting the participant requiring the support. Individuals providing professional assessments or treatments, such as physical therapy and other rehabilitation services or personal training, are not permitted under the Personal Assistant Access Program.

For more information email: [recreation@portcoquitlam.ca](mailto:recreation@portcoquitlam.ca) or call 604.927.PLAY (7529)