

Application for Plumbing Permit

Plumbing permits are required to install, alter or repair a plumbing system including water, sanitary and storm systems in a building or on a property. Also includes new or replacement of a backflow prevention device or installation of an inground swimming pool.

Hot water tank, faucet replacement and similar work do not require a plumbing permit however, contact BC Safety authority regarding electrical and gas permit requirements.

For more information about development requirements, visit www.portcoquitlam.ca/building.

*Firms that engage in the practice of professional engineering or geoscience will be required to register with Engineers and Geoscientists BC and hold a **Permit to Practice**.*

TO BE COMPLETED BY APPLICANT

I/We hereby make application and provide drawings under the provisions of the pertinent Bylaws for permission to construct, repair or alter the following building or structure and agree to comply with all requirements of the Bylaws and to indemnify and keep harmless the City against all claims, liabilities, judgments, costs, and expenses of whatever kind, which may in any way accrue against the said City in consequence of, and incidental to, the granting of this Permit, if issued.

Application Date: _____

Building Site Address: _____

Partial Legal Description: Lot # _____ Plan # _____

Property Owner: _____

Owner Address (incl. postal code): _____

Owner Email: _____ Owner Phone: _____

Plumbing Contractor Name/Company: _____

Contractor Address (incl. postal code): _____

Contractor Email: _____ Contractor Phone: _____

Applicant (Primary Contact) ☐ Owner (info above) ☐ Contractor (info above)

Applicant Name: _____

Applicant Address (incl. postal code): _____

Applicant Email: _____ Applicant Phone: _____

PLUMBING DETAILS PROVIDED BY APPLICANT

Basin	#	Sink	#	Catch Basin	#
Bathtub	#	Auto Washer	#	Deck Drain	#
Shower	#	Laundry Tub	#	Lawn Drain	#
Water Closet	#	Floor Drain	#	Rain Water Leader	#
Bar Sink	#	Hose Bib	#	Roof Drain	#
Dishwasher	#	Water Heater	#	Trench Drain	#

CITY OF PORT COQUITLAM

Backflow Preventer	#	Pump Chamber	#	Miscellaneous
Interceptor	#	Sump	#	
Manhole	#	Fire Hydrant	#	
Domestic Line:	m	Fire Line:	m	
Sanitary:	m	Storm:	m	

Other:

Specifics:

PLUMBING PERMIT APPLICATION CHECKLIST

The following materials are required as part of the Plumbing Permit Application. All requirements must be submitted in order to process a Plumbing Permit Application.

Submission Requirement	Description	Applicant Initial	Comment
Homeowner	Before applying, prepare isometric drawings and review with the Plumbing Inspector if you intend to complete the work yourself.		
Contractor	- Evidence of plumbing trade qualification. - Current City of Port Coquitlam Business Licence.		
Drawings	Single and Two Family Dwelling – Drawings not required.		
	Minor Alterations – All Building Types – Drawings may be required, please contact Plumbing Inspector at 604-927-5444.		
	All Building types other than noted above – includes multi-family, commercial, industrial and institutional, new or addition/alteration. The Professional Engineer usually submits the following with the <u>building permit</u> application: 3 sets of stamped drawings. - Water meter design – Contact Plumbing Inspector at 604-927-5444 for review and to obtain a copy of the appropriate City Standard Drawing. - Schedule B (Letter of Assurance) from the BC Building Code - Signed City of Port Coquitlam Form B - Copy of Liability Insurance Certificate as referred to in Form B.		

APPLICANT ACKNOWLEDGEMENT

The undersigned make this application to the Director of Development Services, have fulfilled the complete application requirements, and agree to pay any additional costs incurred by the City for services in processing the application.

Authorized Signature: _____ Date: _____

Print Name: _____

Note: *Personal information entered on this form is collected under the authority of the Local Government Act. Records and information collected as part of the Site Investigation process is a public record and is subject to the Freedom of Information and Protection of Privacy Act (FOIPPA). If you have any questions or concerns about how your information will be used, contact the Corporate Office at 604.927.5212 or corporateoffice@portcoquitlam.ca*