

2025 Financial Assistance for Recreation

APPLICATION INFORMATION

Participant name: _____ Date of Birth: _____
First name (please print) Last name (please print) (mm/dd/year)

Address: _____ City: _____ Province: _____ Postal Code: _____

Main Phone #: _____ Alternate Phone #: _____ Email: _____

FAMILY MEMBERS

(Please list **ALL** family members that reside at the address above)

Family is defined as, maximum 2 adults, and children (0-18) or other dependents residing in the same household.

FIRST NAME (Please Print)	LAST NAME (Please Print)	DATE OF BIRTH (Please Print)
1.		
2.		
3.		
4.		
5.		
6.		

Please submit Proof of Income statements for all family members who financially contribute to the household.

Please be sure you have all of the following in your application:

☐ Application Form ☐ Proof of Residency ☐ Proof of Income Statement

I hereby certify that the about information on this application are true and correct to the best of my knowledge.

Signature:	Date:
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The City of Port Coquitlam reserves the right to refuse access to this program to anyone who provides false information. In the event that false information is discovered, we reserve the right to cancel the passes and withdraw from any programs registered in at the reduced rate.

☐ Yes, I agree to receive email communications from the City of Port Coquitlam, including other financial assistance opportunities. I understand I can unsubscribe at any time.

Personal information entered on this form is collected under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act (FOIPPA) and will be used to assess your application. If you have any questions or concerns about how your information will be used, contact the City's Records and FOIPPA Administrator at 604.927.5250 or corporateoffice@portcoquitlam.ca

2025 Financial Assistance For Recreation Process

STEP 1	<p>Download and complete the application form at portcoquitlam.ca/financialassistance Provide the following:</p> <ol style="list-style-type: none"> 1. Completed Application Form 2. Proof of residency of Port Coquitlam. (e.g. current utility bill) 3. Proof of Income Statement from Canada Revenue Agency <p><i>Income statements are required for all members who contribute to the household and are not listed as a dependent.</i></p> <ol style="list-style-type: none"> A. Online: Get a Proof of Income statement from the Canada Revenue Services Agency website in 'My Account' 'Tax Returns' tab and select 'Proof of Income Statement' B. Order through MyCRA web app C. By mail: Call 1-800-267-6999 <i>This method may take up to 10 days to receive by mail</i> <p>OR A Community Partner Organization Reference Form (See FAQ document at portcoquitlam.ca/financialassistance or email financialassistance@portcoquitlam.ca for further assistance.)</p>
STEP 2	<p>Submit this application with all supporting documents to: Email: financialassistance@portcoquitlam.ca Or drop off at Customer Service at either Port Coquitlam Community Centre or Hyde Creek Recreation Centre.</p>
STEP 3	<p>The application form will be reviewed and the applicant will be contacted within 10-14 business days regarding eligibility.</p>
STEP 4	<p>Eligible applicants will receive:</p> <p>One City Pass valid for the approved calendar year.</p> <p>An optional scholarship for registered Recreation program fees of \$200 for each approved adult and \$500 for each approved child/youth (0-18 years).</p> <p>When using the scholarship money, a 75% discount is applied to the registered program fee. The approved applicant pays the remaining 25%.</p> <p>Funding expires December 31st of the approved calendar year.</p> <p>Some offerings may be not be eligible for reduced pricing (Check FAQ document for details).</p>
STEP 5	<p>You must reapply each calendar year.</p>

***QUALIFYING GROSS INCOME LEVELS** (Before Tax Amount based on Government of Canada's 2023 LICO Scale)

# of people in family	Yearly Income
1 person	\$30,526 or less
2 people	\$38,003 or less
3 people	\$46,720 or less
4 people	\$56,724 or less
5 people	\$64,336 or less
6 people	\$72,560 or less
7 or more people	\$80,785 or less

For more information email: financialassistance@portcoquitlam.ca or call: (604) 927-PLAY (7529)

portcoquitlam.ca/financialassistance