



POLICY

Subject Area: Finance			Policy # 7.14.05
Policy Title: Council Remuneration			
Authority:	Legislative	X	Effective Date: 2023-07-01
	Administrative		Review Date: 2028-07
Issued By:	Jeffrey Lovell, Director of Finance		Issue Date: 2023-07-04
			Manner Issued: E-mail

Purpose

To establish a process that is fair and equitable to be used in determining the remuneration and benefits provided to Port Coquitlam Council members.

To promote public interest and opportunity in serving in an elected civic position by providing reasonable compensation for the time commitments demanded of Council members.

Policy

1. Annual Remuneration and Allowances

Mayor and Councillors will receive base compensation, Acting Mayor's stipend and allowances per the attached Schedule 1.

Each year Mayor and Councillors will receive a Communications Allowance, which is intended to reimburse for the costs of at-home High Speed Internet.

Each year the Mayor will receive a Transportation Allowance, which is intended to reimburse for the costs of travel, within the Metro Vancouver region, for City related business.

A Mayor's transition allowance benefit is calculated to be equivalent to the current year employer and employee contribution under the Municipal Pension Plan. This

payment will be paid out on the Mayor's regular pay remittance, or otherwise directed.

2. Annual Adjustment

The Director of Finance shall, effective each January 1st, revise the Remuneration and Allowances for the Mayor and Councillors by applying the Vancouver year-over-year Consumer Price Index to the prior year's amounts.

If the application of the Consumer Price Index results in a decrease, there will be no change to the remuneration and allowances.

3. Benefits for Council Members

The City shall provide the Mayor with medical, dental and extended health benefits on the same basis and with the same eligibility criteria as for exempt staff.

Councillors are eligible to participate in the City's exempt staff medical plan at their own expense.

Councillors are eligible to participate in the City's exempt staff dental and extended health plan with the City paying 100% of the premium for these benefits.

The City shall provide Group Life coverage to all Council members equal to 2.5 times their annual remuneration at municipal expense.

4. Reimbursement of Expenses Incurred

The City shall reimburse a member of Council for expenditures, other than those specifically identified in this policy, incurred to attend a convention, orientation, education and training or other function directly related to the duties of the member of Council in accordance with the City's policies and bylaws.

Authority

Council has the authority to alter or revoke the provisions of this policy at any time. Staff have will have authority to update the attached Schedule 1 per this policy.

Responsibility

The Director of Finance is responsible to review and report to the Committee of Council on Council remuneration as outlined in this policy.

END OF POLICY

Record of Amendments

Policy	Issue date	Reviewed	Replaced	Re-issue Date
7.14	2005-07-01	2009-01	Yes – 7.14.01	2009-03
7.14.01	2009-03-23	2010-06	Yes – 7.14.02	2010-07

7.14.02	2010-07-26			
7.14.02	2015-11-23	2018-07	Yes - 7.14.03	
7.14.03	2015-11-23	2021-06	Yes - 7.14.04	2021-06-15
7.14.04	2023-07-04	2028-07	Yes - 7.14.05	2023-07-04



Schedule 1

Policy 7.14 Council Remuneration and Allowances
Effective January 1, 2023

The following rates are in effect for members of Council as per the effective date and are paid each pay period, unless otherwise noted.

Remuneration	Amount
Mayor, per year	\$ 141,557.00
Councillor, per year	49,147.49
Acting Mayor, per month	2,172.17

Allowance	Amount
Transportation Allowance Mayor, per year	\$ 8,774.39
Transportation Allowance Acting Mayor, per month *	112.73
Communication Allowance, per month *	70.00

* Allowance amounts to be paid monthly on the last pay of each month