

**BURNING PERMIT APPLICATION***Fire & Emergency Services Bylaw No. 3880*

Address of burn location	
Registered owner's name	Registered owner's phone
Registered owner's address (if different than burn location)	
Applicant's name (if different than registered owner)	Applicant's phone

The following rules must be followed when burning is conducted by permit in the City of Port Coquitlam:

1. An inspection by a Port Coquitlam Fire & Emergency Services Officer must take place before any burning begins. Then the length of time to complete the burn will be determined, with a maximum time of 15 days.
2. The land owner shall ensure that an operator with a fire-fighting hand tool will monitor the fire at all times. The operator shall not increase the size of inspected material to be burned.
3. All burning shall be continued without extinguishment until the material is completely burned. Burning is only permitted during daylight hours.
4. The safety of all persons and/or property in the immediate area of the burning site must be guaranteed by the owner of the property.

**The applicant is advised to also contact Metro Vancouver to obtain open burning approval as per Metro Vancouver's Open Burning Emission Regulation Bylaw No. 1355, 2022**

Failure by the owner to meet all or any of these rules will result in cancellation of the permit and may result in charges under the requirements of the Fire & Emergency Services Bylaw No. 3880.

I (print name) \_\_\_\_\_ acknowledge that I have read and understand the burning permit rules.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Fee: \$50.00 (non-refundable)**

Please submit payment to the Tax Department at City Hall – 2580 Shaughnessy Street

**FIRE DEPARTMENT USE ONLY**

Burning Permit has been: ☐ Approved ☐ Denied

Burning Permit is in effect from \_\_\_\_\_ to \_\_\_\_\_ and is subject to the provisions of the Fire & Emergency Services Bylaw No. 3880.

Fire Officer: \_\_\_\_\_ Date: \_\_\_\_\_



# OPEN AIR BURNING



## REGULATION AND GUIDELINES

### Materials Permitted

**AGRICULTURAL** materials that originate from the property which consist of dry/dead, cut down and piled agricultural vegetation only.

### Materials Prohibited

- Furniture, mattresses or other finished goods
- Household waste
- Old buildings, sheds, fences, etc.
- Plastics, tires, insulation
- Construction material and pallets

**DO NOT BURN** if the Provincial Burning Ban is in effect from June 1<sup>st</sup> to September 30<sup>th</sup>.

**DO NOT BURN** if a Regional or Provincial ban is in effect.

**DO NOT BURN** unless you have a valid City of Port Coquitlam Burning Permit.

### Permit Application Information

**ALL** applications shall be made at the **Tax Department** at City Hall – 2580 Shaughnessy Street.

- An application must be submitted in advance of the desired burn date.
- Open Air Burning Permits are only valid for the property they are issued for and are non-transferable.
- Open Air Burning Permits must be kept on site and accessible to the Fire Department personnel while burning is taking place.

**ALL** open air burning requires a permit.

Burning Permits will only be issued from October 1<sup>st</sup> until May 31<sup>st</sup>.

No burning is permitted during the Provincial Burning Ban from June 1<sup>st</sup> to September 30<sup>th</sup>.

### Burning Instructions

- ☐ **ALL** material should be dead, cut and dry before burning.
- ☐ Make the pile wide and long rather than high. This will spread the heat and be safer. Burn piles must be constructed as per materials permitted.
- ☐ Stay away from fences and property boundaries. Maintain a clear area between piles and any other combustible material.
- ☐ Choose a space with an open canopy away from the base of trees. Avoid piling vegetation close to neighbouring properties.
- ☐ Live power lines require a wide berth. Consider the radiant heat and smoke the burn will generate.
- ☐ Special equipment may be required to manage and extinguish the fire safely.



Open Air Burning is **NOT PERMITTED** in urban areas at any time of year.

**To report any burning complaint, please call 9-1-1**

Backyard fire pits, bonfires, outdoor fireplaces, recreational fires and camp fires are **NOT PERMITTED** in any area at any time of the year.

**Outdoor cooking** is permitted in approved barbecues or grills using propane, natural gas or charcoal.

**VIOLATIONS WILL BE SUBJECT TO FINES AND/OR COST RECOVERY FEES.**

For more information contact:

**PORT COQUITLAM FIRE & EMERGENCY SERVICES**

Fire Protective Services and Public Education

1725 Broadway Street | Port Coquitlam | BC V3C 2M9

T 604-927-5288 | E [fire@portcoquitlam.ca](mailto:fire@portcoquitlam.ca)

[portcoquitlam.ca/fire](http://portcoquitlam.ca/fire)

