

CITY OF PORT COQUITLAM

BYLAW NOTICE ENFORCEMENT BYLAW, 2013

Bylaw No. 3814

---

***Now therefore the Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:***

**1. Citation**

This Bylaw may be cited for all purposes as the “Bylaw Notice Enforcement Bylaw No. 3814, 2013.”

**2. Definitions**

In this Bylaw, unless the context otherwise requires, each of the following words has the meaning set out below:

**City** means the City of Port Coquitlam;

**Registry** means the Port Coquitlam Bylaw Notice Adjudication Registry established under section 6 of this Bylaw.

Other terms used in this Bylaw have the same meaning as defined terms in the *Act*.

**3. Bylaw Contraventions**

The bylaw contraventions designated in Schedule “A” may be dealt with by bylaw notice.

**4. Penalties**

The penalty for a contravention referred to in section 3 is as follows:

- a) subject to paragraphs b), c), and d), is the Penalty set out in column 3 of Schedule “A”;
- b) if received by the City within 30 days of the person receiving or being presumed to have received the bylaw notice, is the Early Payment amount set out in column 4 of Schedule “A”; or
- c) if received by the City after 90 days of the person receiving or being presumed to have received the bylaw notice, is the Late Payment amount set out in column 5 of the Schedule “A”; or
- d) if paid under a Compliance Agreement, may be reduced as provided under column 6 of Schedule “A”.

## **5. Period for Paying a Disputed Notice**

- a) A person who receives a Bylaw notice must, within 30 days of the date on which the person received or is presumed to have received the bylaw notice
  - (i) pay the penalty, or
  - (ii) request dispute adjudication

by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, or causing it to be delivered or mailed, to the City Hall at 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8 or by leaving it in the City's after-hours mailbox outside City Hall.
- b) A person may pay the indicated penalty more than 30 days after receiving the bylaw notice, in accordance with section 4(a), but no person may dispute the bylaw notice more than 30 days after receiving the bylaw notice.
- c) Pursuant to the requirements of section 25 of the *Act*, where a person was not served personally with a bylaw notice and advises the City that he or she did not receive a copy of the original bylaw notice, the time limit for responding to a bylaw notice under section 5(b) of this Bylaw does not begin to run until a copy of the bylaw notice is redelivered to that person in accordance with the *Act*.

## **6. Bylaw Notice Dispute Adjudication Registry**

- a) The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.
- b) The civic address of the Registry is 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8.
- c) Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

## **7. Screening Officers**

- a) The position of screening officer is established.
- b) The title of the person acting in the capacity of screening officer will be "Screening Officer".
- c) The following are designated classes of persons that may be appointed as screening officers:
  - (i) Manager of Bylaw Services;
  - (ii) Director of Community Safety & Corporate Support;
  - (iii) Bylaw Enforcement Officers & Bylaw Enforcement/Animal Control Officers;
  - (iv) Fire Chief;
  - (v) Deputy Fire Chiefs;

- (vi) Manager Building Permits & Inspections;
- (vii) Chief Building Inspector;
- (viii) Manager Engineering Project & Budgets;
- (ix) Engineering Inspectors;
- (x) Manager of Planning Division;

and Council may appoint screening officers from these classes of persons by name, or office or otherwise.

## **8. Powers and Duties of Screening Officer**

- a) The powers and duties of screening officers are as set out in the *Act*, and include the following:
  - (i) the screening officer must, upon receipt of a request for dispute adjudication from a person against whom a contravention is alleged, advise the person of the bylaw notice adjudication system established by this Bylaw, including, without limitation, advise the person of the action which the screening officer may take pursuant to this section 8 with respect to the bylaw notice and of the opportunity to proceed to dispute adjudication of the bylaw notice;
  - (ii) where requested by the person against whom a contravention is alleged, must communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention and the fee or fees payable in relation to the bylaw notice enforcement process;
  - (iii) may communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the *Act*:
    - (a) the person against whom a contravention is alleged or his or her representative;
    - (b) the officer issuing the Notice;
    - (c) the complainant or his or her representative;
    - (d) the City's staff regarding the disputant's history of bylaw compliance;
  - (iv) review the City's records regarding the disputant's history of bylaw compliance;
  - (v) may prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including establishing terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;
  - (vi) may provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column 5 of Schedule "A"; and
  - (vii) may cancel bylaw notices in accordance with the *Act* and City policies and guidelines.
- b) The bylaw contraventions in relation to which a screening officer may enter into compliance agreements are designated in column 5 of Schedule "A".

c) The maximum term of a compliance agreement is one year.

## **9. Bylaw Enforcement Officers**

Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this Bylaw and the *Act*:

- a) Members of the Royal Canadian Mounted Police;
- b) Bylaw Enforcement Officers appointed pursuant to the *Community Charter*;
- c) Local Assistants to the Fire Commissioner under section 6 of the *Fire Services Act*;
- d) Manager Bylaw Services, Director of Community Safety & Corporate Support; Bylaw Enforcement & Bylaw Enforcement/Animal Control Officers; Fire Chief; Deputy Fire Chiefs; Assistant Fire Chiefs; Captain Fire Protective Services; Protective Services Inspector; Fire Prevention Officers; Chief Building Inspectors; Building Inspectors; Plumbing Inspectors; Engineering Inspectors, Engineering Technologist; Property Use Coordinator; Medical Health Officers; Public Health Inspectors.

## **10. Form of Bylaw Notice**

The City may from time to time provide for the form or forms of the bylaw notice, provided that the bylaw notice complies with section 4 of the *Act*.

## **11. Schedules**

The following schedules are attached to and form part of this Bylaw:

- a) Schedule "A" – Designated Bylaw Contraventions and Penalties;
- b) Schedule "B" – Compliance Agreement.

***Read a first time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

***Read a second time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

***Read a third time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

**Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 11<sup>th</sup> day of March, 2013.**

**G. MOORE**  
*Mayor*

**CAROLYN DEAKIN**  
*Assistant Corporate Officer*

**RECORD OF AMENDMENTS**

<b>BYLAW NO.</b>	<b>AMENDED SECTION</b>	<b>DATE</b>
3840	Schedule "A" - Solid Waste Bylaw 3730 to 3900	2013-06-10
3901	Schedule "A" - Reflect new Bylaw No 3880 & 3900	2015-06-22
3953	Schedule "A" – Penalty Fees – Recycling/Green Waste	2016-06-13
3966	Schedule "A" – Solid Waste Bylaw	2016-10-11
3971	Schedule "A" – Election Signs	2017-02-28
3980	Schedule "A"- Craft Breweries	2016-12-12
3981	Schedule "A" - Land Compliance	2016-12-12
3987	Schedule "A" – Controlled Substances	2017-03-14
3993	Schedule "A" - Watercourse	2017-06-13
4019	Schedule "A" – Animal Control	2017-06-27
4051	Schedule "A" – Smoking Control and Water Conservation	2018-04-24
4058	Schedule "A" – Smoking Control	2018-05-22
4064	Schedule "A" – Boulevard Maintenance	2018-06-12
4065	Schedule "A" – Highway Use	2018-06-12
4096	Schedule "A" – Building and Plumbing	2018-12-11
4104	Schedule "A" – Zoning Bylaw (Cannabis)	2019 02 05
4110	Schedule "A" – Bylaw Enforcement Notice	2019 02 26
4119	Schedule "A" – Suite Rental Business	2019-05-07
4147	Schedule "A" – Tree Bylaw	2019-10-22
4166	Schedule "A" – Solid Waste	2020-03-24
4170	Schedule "A" – Animal Control	2020-04-14
4192	Schedule "A" – Property Standards and Nuisance Abatement	2020-10-28
4198	Schedule "A" – Tree Bylaw	2020-11-24
4217	Schedule "A" – Smoking Control Bylaw	2021-02-09
4222	Schedule "A" – Highway Use Bylaw	2021-03-23
4225	Schedule "A" – Emergency Services Radio	2021-03-23
4239	Schedule "A" – Updated Fines	2021-10-01
4260	Schedule "A" – Animal Control and Zoning	2022-02-22
4279	Schedule "A" – Amendments in various sections	2022-07-19
4322	Schedule "A" – Smoking Control Bylaw	2023-07-11
4380	Schedule "A" – Zoning	2024-06-25

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Animal Control Bylaw No. 3990

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Dog at Large	8.1	150	105	225	N/A
Failure to Remove Excrement	8.3	150	105	225	N/A
Unconfined Dog in Heat	8.4	150	105	225	N/A
Confined Animal/ Inadequate Ventilation	8.5	500	N/A	500	N/A
Cause injury to person/animal	8.6	300	210	375	N/A
More Than Three Dogs in Off Leash Area	9.3	150	105	225	N/A
Fail to Secure Dog in Off Leash Area	9.7	150	105	225	N/A
Fail to Provide Identification of Aggressive Dog	10.3	300	210	375	50%
Aggressive Dog Not Secured	10.4	500	N/A	500	N/A
Aggressive Dog at Large/Not Properly Secured	10.5	500	N/A	500	N/A
Aggressive Dog in Off Leash Area	10.6 (a)	500	N/A	500	N/A
Aggressive dog chase/bite/injure person	10.6 (b)	500	N/A	500	N/A
Aggressive dog chase, bite/injure animal	10.6 (c)	500	N/A	500	N/A
Aggressive dog at large	10.6 (d)	500	N/A	500	N/A
Aggressive dog damage property	10.6 (e)	500	N/A	500	N/A
Fail to Report Aggressive Dog at Large	10.8	500	N/A	500	N/A
Fail to Report Transfer of Aggressive Dog	10.9	500	N/A	500	N/A
Aggressive Dog No Muzzle	10.12	500	N/A	500	N/A
Fail to Post/Maintain Dangerous Dog Sign	11.3	500	N/A	500	N/A
Fail to Report Transfer of Dangerous Dog	11.6	500	N/A	500	N/A
Fail to Mark Dangerous Dog with Identification	11.7	500	N/A	500	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Dangerous Dog Not Secured	11.8	500	N/A	500	N/A
Dangerous Dog No Muzzle	11.9	500	N/A	500	N/A
Dangerous dog chase, injure bite person	11.10 (a)	500	N/A	500	N/A
Dangerous dog chase, injure bite animal	11.10 (b)	500	N/A	500	N/A
Dangerous Dog At large	11.10 (c)	500	N/A	500	N/A
Dangerous dog damage property	11.10 (d)	500	N/A	500	N/A
Dangerous Dog with Minor	11.14	500	N/A	500	N/A
Fail to Report Dangerous Dog At Large	11.15	500	N/A	500	N/A
Dangerous Dog in Off Leash Area	11.16	500	N/A	500	N/A
Unlicensed Dog	12.1	150	105	225	50%
No Licence Tag	12.3	100	70	175	50%
More Than Three Dogs	13.2	150	105	225	50%
Unpermitted Kennel	13.3	250	175	325	N/A
Farm Animal in a Residential Zone	15.1	150	115	225	50%
Farm Animal at Large	15.2	150	105	225	N/A
Keep Venomous Snake	16.1 (a)	300	210	375	N/A
Keep More Than Four Snakes	16.1 (b)	150	105	225	50%
Keep More Than Four Rodents	16.1 (c)	150	105	225	50%
Obstruct Officer	18.1	500	N/A	500	N/A
Provide false information to Officer	18.2	500	N/A	500	N/A
Failure to render assistance	18.3 (a)	500	N/A	500	N/A
Failure to remain at scene	18.3 (b)	500	N/A	500	N/A

(1) Where compliance agreement entered in Accordance With section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Boulevard Maintenance Bylaw No. 3965

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to Remove Snow or Ice	4	150	105	225	N/A
Failure to remove rubbish from sidewalk	5 (a)	150	105	225	N/A
Failure to remove rubbish from Boulevard	5 (b)	150	105	225	N/A
Construct fence/wall/structure on Boulevard	7 (a)	200	140	225	50%
Erect signage on Boulevard	7 (b)	150	105	225	50%
Plant tree/ hedge /bush/shrub on Boulevard	7 (c)	150	105	225	50%
Obstruct Boulevard	7 (d)	150	105	225	N/A
Place/install impervious surface	7 (e)	400	280	475	50%
Interfere with access to Utilities	7 (f)	300	210	375	N/A
Obstruct sightlines	7 (g)	150	105	225	N/A
Damage Boulevard	7 (h)	200	140	275	N/A
Fail to Dispose of Vegetation/ Rubbish on Boulevard	7 (i)	150	105	225	N/A
Cut down Tree	7 (j)	500	N/A	500	N/A
Altering natural grade/effect drainage	7 (k)	200	140	275	N/A
Failure to Trim Grassland	9 (c)	150	105	225	50%
Material on sidewalk/highway	9 (e)	150	105	225	50%
Failure to Maintain Ditch/ Obstruct Ditch Crossing	12	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Building and Plumbing Bylaw No. 3710

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Work without permit	4.1	500	N/A	500	50%
Construction without building permit	6.1	500	N/A	500	50%
Occupancy contrary to notice or permit	6.2	500	N/A	500	50%
Construction contrary to plans	6.5	500	N/A	500	N/A
Failure to allow inspection	17.1	500	N/A	500	N/A
Failure to obtain inspection	17.2	250	175	325	N/A
Unlawful disposal of pool water	21.2	400	280	475	N/A
Improper Maintenance of pool fence	21.5	500	500	500	50%
Moving Building without permit	23.1	250	175	325	N/A
Failure to provide test / backflow	25.1	250	175	325	N/A
Fail to Comply Stop Work order	26.3	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Business Bylaw No. 3725

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No Business licence	3 (a)	500	N/A	500	50%
No separate licence for each premise	3 (c)	150	105	225	50%
Failure to permit inspection	7	350	245	425	50%
Failure to post licence	17	150	105	225	N/A
Prohibited Business Activity	18	500	N/A	500	N/A
Failure to display/unit address	31	300	210	375	N/A
Unsolicited visits	35	150	105	225	N/A
Failure to provide Sub-Trade List	36	150	105	225	50%
Evict tenant without relocating	42.1	500	N/A	500	N/A
Continuing failure to relocate tenant	42.2	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance to Section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Controlled Substance Nuisance Bylaw No. 3972

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Controlled substance property	3.1	500	N/A	500	N/A
Accumulated noxious materials	3.2 (a)	500	N/A	500	N/A
Store dangerous goods	3.2 (b)	500	N/A	500	N/A
Tamper with meter	3.3 (a)	500	N/A	500	N/A
Bypass Meter	3.3 (b)	500	N/A	500	N/A
Illegal Use of water	3.4	500	N/A	500	N/A
Tamper with seal	3.5	500	N/A	500	N/A
Alter building	3.6	500	N/A	500	N/A
Install trap	3.7	500	N/A	500	N/A
Obstruct exit	3.8	500	N/A	500	N/A
Remove fire stopping	3.9	500	N/A	500	N/A
Illegal exhaust vents	3.10	500	N/A	500	N/A
Mould/fungus	3.11	500	N/A	500	N/A
Nuisance of odour/fumes	3.12	500	N/A	500	N/A
Occupy with illegal utility	3.13 (a)	500	N/A	500	N/A
Occupy with illegal vents	3.13 (b)	500	N/A	500	N/A
Occupy with dangerous goods	3.13 (c)	500	N/A	500	N/A
Occupy with trap	3.13 (d)	500	N/A	500	N/A
Occupy with obstructed exit	3.13 (e)	500	N/A	500	N/A
Occupy with fire stopping removed	3.13 (f)	500	N/A	500	N/A
Occupy with mould/fungus	3.15 (a)	500	N/A	500	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Occupy with nuisance	3.15 (b)	500	N/A	500	N/A
Occupy with accumulated materials	3.15 (c)	500	N/A	500	N/A
Occupy with noxious/ offensive trade	3.15 (d)	500	N/A	500	N/A
Failure to report	3.16	500	N/A	500	N/A
Obstruct inspector	4.2	500	N/A	500	N/A
Illegal re-occupancy	7.2	500	N/A	500	N/A
Interfere with posting	7.3 (a)	500	N/A	500	N/A
Alter notice	7.3 (b)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

---

#### Drinking Water Conservation Plan Bylaw No. 4045

---

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unauthorized watering – Stage 1	Sch. B (2.1)	100	70	175	N/A
Unauthorized watering - Stage 2	Sch. B (3.1)	150	105	225	N/A
Unauthorized watering – Stage 3	Sch. B (4.1)	300	N/A	375	N/A
Unauthorized watering – Stage 4	Sch. B (5.1)	450	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Election Signs Bylaw No. 3810

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<b><i>Public Property</i></b>					
Incorrect location	4 (a)	150	105	225	N/A
More than one sign	4 (b)	150	105	225	N/A
Sign before 30 days	4 (c)	150	105	225	N/A
Sign too large	4 (d)	150	105	225	N/A
Sign with more than two faces	4 (e)	150	105	225	N/A
Double signs not parallel	4 (f)	150	105	225	N/A
Sign attached without permission	4 (g)	150	105	225	N/A
Sign within 100 m of a polling station	4 (h)	150	105	225	N/A
Sign too high	4 (i)	150	105	225	N/A
Illuminated sign	4 (j)	150	105	225	N/A
Unsightly sign	4 (k)	150	105	225	N/A
Sign within 1 m of fire hydrant	4 (l)	150	105	225	N/A
Unsafe sign placement	4 (m)	150	105	225	N/A
Obstruct or simulate traffic control device	4 (n)	150	105	225	N/A
Unauthorized sound truck	4 (o)	150	105	225	N/A
Sign attached to City fixture	4 (p)	150	105	225	N/A
Sign not removed	4 (q)	150	105	225	N/A
<b><i>Private Property</i></b>					
Sign on boulevard	5 (b)	150	105	225	N/A
Sign before 30 days	5 (c)	150	105	225	N/A
Sign too large	5 (d)	150	105	225	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Sign with more than two faces	5 (e)	150	105	225	N/A
Double signs not parallel	5 (f)	150	105	225	N/A
Sign attached without permission	5 (g)	150	105	225	N/A
Sign within 100 m of a polling station	5 (h)	150	105	225	N/A
Sign too high	5 (i)	150	105	225	N/A
Illuminated sign	5 (j)	150	105	225	N/A
Unsightly sign	5 (k)	150	105	225	N/A
Sign within 1 m of fire hydrant	5 (l)	150	105	225	N/A
Unsafe sign placement	5 (m)	150	105	225	N/A
Obstruct or simulate traffic control device	5 (n)	150	105	225	N/A
Unauthorized sound truck	5 (o)	150	105	225	N/A
Sign not removed	5 (p)	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Emergency Services Radio Bylaw No. 4210

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to meet requirements radio communication	4.1	500	350	500	N/A
Inadequate Radio frequency range	4.1.6	500	350	500	N/A
Amplification system not meeting Industry standards	4.2	500	350	500	N/A
Unapproved Amplification system	5.1	500	350	500	N/A
Failure to provide annual ISED license	5.2.6	500	350	500	N/A
Failure to verify/ maintain compliance	6.1	500	210	375	N/A
Failure to provide acceptable communication	6.1.7	500	350	500	N/A
Failure to provide an annual system test	6.2.1	500	350	500	N/A
Failure to provide qualified testing personnel/equipment	6.3.1	500	350	500	N/A
Failure to meet the requirement of a permit	8.1	500	350	500	N/A
Failure to permit entry	9.2	500	350	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Fire and Emergency Services Bylaw No. 3880

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Fire Code violation	2.3	300	210	375	N/A
Enter prescribed boundaries at an Incident	3.7 (d)	250	175	325	N/A
Impede, obstruct or hinder a Member	3.7 (f)	300	210	375	N/A
Drive vehicle over equipment	3.7 (g)	500	N/A	500	N/A
Sprinkler System Operation in a Demolition property	3.8	500	N/A	500	N/A
Accumulation of combustible/growth/waste/rubbish	4.1	150	105	225	N/A
Fail to remove daily combustibles	4.2	150	105	225	N/A
Fail to provide storage container	4.3	150	105	225	N/A
Fail to maintain fire doors/separations	4.5	500	N/A	500	N/A
Excessive storage of flammable/combustible liquids	4.6	500	N/A	500	N/A
Fail to provide approved container or proper placement	4.7	150	105	225	N/A
Fail to post adequate no smoking signs	4.8	150	105	225	N/A
Cleaning with combustible/flammable liquids	4.9	500	N/A	500	N/A
Fail to remove fuel prior to adjusting fuel tank	4.10	500	N/A	500	N/A
Fail to provide approved portable fire extinguisher	4.11	500	350	500	N/A
Fail to provide trained employed person(s)	4.12	500	350	500	N/A
Too many tires	4.13 (a)(i)	500	350	500	N/A
No fence for outdoor fires	4.13 (b)	500	350	500	N/A
Unlawful burning	5.1	500	N/A	500	N/A
Fail to comply with burning permit conditions	5.3 (c)	500	N/A	500	N/A
Burn unlawful materials	5.3 (d)	500	N/A	500	N/A
Fail to place competent person in charge	5.3 (e)	500	N/A	500	N/A
Sell Low Hazard Fireworks	6.1 (a)(i)	300	N/A	375	N/A
Sell High Hazard Fireworks	6.1 (a)(ii)	300	N/A	375	N/A
Sell Firecrackers	6.1 (a)(iii)	500	N/A	500	N/A
Unlawful use of fireworks	6.4	300	N/A	375	N/A
Set off Low hazard Fireworks without a permit	6.1 (b)(i)	500	N/A	375	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	500	N/A	500	N/A
Set off Firecrackers without a permit	6.1 (b)(iii)	300	N/A	300	N/A
Light unpermitted Fireworks	6.7 (b)	500	N/A	500	N/A
Light Fireworks contrary to permit	6.7 (c)	500	N/A	500	N/A
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	500	N/A	500	N/A
Fail to supervise	6.7 (e)	500	N/A	500	N/A
Fail to ensure lawful handling of Fireworks	6.7 (f)	500	N/A	500	N/A
Obstruction of Fire Chief or Officer	8.3	500	N/A	500	N/A
Fail to provide information	8.4	500	N/A	500	N/A
Provide false information	8.5	500	N/A	500	N/A
Fail to submit Fire Safety Plan	11.1	300	210	375	50%
Fail to address property	11.2	300	210	375	50%
Fail to maintain and test fire alarm and sprinkler systems	12.1	500	350	500	N/A
Fail to retain records of fire alarm and sprinkler systems	12.2	500	N/A	500	N/A
Fail to correct deficiencies immediately	12.3	500	N/A	500	N/A
Obstruction within one (1) meter of a Fire Hydrant	13.1 (a)	500	N/A	500	N/A
Attach item to hydrant or standpipe	13.1 (b)	500	N/A	500	N/A
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	150	105	225	N/A
Fails to meet Private Hydrant standards	13.2 (a)	500	N/A	500	N/A
Fail to inspect Hydrant	13.2 (b)	500	N/A	500	N/A
Fail to maintain Hydrant	13.2 (c)	500	N/A	500	N/A
Fail to notify Fire Department	13.2 (d)	500	N/A	500	N/A
Interference with fire hose line	13.3	500	N/A	500	N/A
Obstructed building access routes	14.1	500	N/A	500	N/A
Obstructed access during construction	14.2	500	N/A	500	N/A
Fail to gain approval for Fire lane gates or access routes	14.3	500	N/A	500	N/A
Fail to provide "No Parking Fire Lane" signs(s)	14.4	500	N/A	500	N/A
Unpermitted fuel tank	15.1	500	N/A	500	N/A
Cover tank without approval	15.3	500	N/A	500	N/A
Store flammable products in underground parkades	17.1	500	N/A	500	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unauthorized alteration of exit doors	17.2	500	N/A	500	N/A
Unauthorized installation of locking devices	17.3	500	N/A	500	N/A
Remove/deface/alter posted notices	18.3	500	N/A	500	N/A
Impersonate member of the Department	18.4	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Firearms Bylaw No. 1220

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Discharge firearm	1 (a)	500	N/A	N/A	N/A
Discharge bow and arrow	1 (b)	500	N/A	N/A	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Highway Use Bylaw No. 4033

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Disobey traffic control device	12	200	160	275	N/A
Illegal traffic control device	17	200	160	275	N/A
Interference with a traffic control device	18	200	160	275	N/A
Fail to use crosswalk	19	80	56	155	N/A
Fail to yield to motor vehicle	20	80	56	155	N/A
Fail to use right half of crosswalk	21	80	56	155	N/A
Standing on highway soliciting ride	22	80	56	155	N/A
Fail to yield to emergency	23	150	105	225	N/A
Pedestrian obstructing traffic	24	80	56	155	N/A
Crossing contrary to traffic control devices	25	80	56	155	N/A
Obstruct free passage of pedestrians	26	80	56	155	N/A
Congregate obstructing passage	27	80	56	155	N/A
Drive/herd animals on highway	28	80	56	155	N/A
Drive on sidewalk/boulevard	29 (1)	180	126	255	N/A
Failure to yield to pedestrian in crosswalk	29 (2)	180	126	255	N/A
Failure to stop for a school bus	29 (3)	250	175	325	N/A
Operate contrary to MVA or MVA regulations	29 (4)	250	175	325	N/A
Littering on highway	30	100	70	175	N/A
Operate Class 2 vehicle on restricted highway	32	250	175	325	N/A
Operate Class 2 vehicle in unlawful location	33 (2)	250	175	325	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
No commercial transport permit	35 (1)	150	105	225	N/A
No valid permit	35 (2)	150	105	225	N/A
Use of engine brakes	37	500	N/A	500	N/A
Stop where prohibited	40 (1) i	100	70	175	N/A
Stop where restricted	40 (1) ii	80	56	155	N/A
Stop contrary to traffic control device	40 (1) iv	80	56	155	N/A
Stopped on sidewalk/boulevard	40 (2)	80	56	155	N/A
Stop within 6 m of flashing beacon/stop sign	40 (3)	80	56	155	N/A
Stop within 6 m of intersection/crosswalk	40 (4)	80	N/A	155	N/A
Stop/impede/reduce traffic flow or sightlines	40 (5)	80	N/A	155	N/A
Stop within 5 m of fire hydrant	40 (6)	150	N/A	225	N/A
Stop in/within 1 m of driveway/ 5 m multifamily/lane	40 (7)	80	56	155	N/A
Stop facing wrong way	40 (8)	80	56	155	N/A
Stop alongside motor vehicle	40 (9)	80	56	155	N/A
Stop within 6 m of firehall entrance	40 (10)	80	N/A	155	N/A
Stop within 6 m of school entrance	40 (11)	80	N/A	155	N/A
Stop within 6 m to entrance/exit of playground/park	40 (12)	80	N/A	155	N/A
Stop within 5 m of mailbox	40 (13)	80	56	155	N/A
Stop in lane	40 (14)	80	56	155	N/A
Stop on bridge	40 (15)	150	105	225	N/A
Prohibited Vehicle on City street	40 (16)	150	N/A	225	N/A
Stop within 15 m of railway crossing	40 (17)	150	N/A	225	N/A
Stop on highway prohibited use	40 (18) i	150	105	225	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop for selling vehicle on highway	40 (18) ii	150	105	225	N/A
Stop for selling on highway	40 (18) iii	150	105	225	N/A
Stop on narrow highway	40 (19)	150	105	225	N/A
Overtime parking	40 (20)	80	56	155	N/A
Stop against yellow curb	40 (21)	80	56	155	N/A
No plates / expired plates or no valid insurance	40 (22) (i)	150	105	225	N/A
Move vehicle to avoid time parking restrictions	40 (22) (ii)	100	70	175	N/A
Use vehicle as a dwelling	40 (22) (iii)	100	70	175	N/A
Stop outside of lines	40 (23)	100	70	175	N/A
Stop in fire/bus lane	40 (24)	100	N/A	175	N/A
Stop not parallel to curb	40 (25)	100	70	175	N/A
Stop on highway over 48 hours	40 (26)	100	70	175	N/A
Park where restricted in City parking facility	40 (27)	100	70	175	N/A
Park where prohibited	41 (1)	100	70	175	N/A
Park where restricted	41 (2)	100	70	175	N/A
Park where prohibited in school zone	41 (3)	150	N/A	225	N/A
Park where restricted in school zone	41 (4)	150	N/A	225	N/A
Prohibited vehicles on City street	42	150	N/A	225	N/A
Park trailer without reflective tape	43	150	N/A	225	N/A
Unhitched trailer on City street	44	150	N/A	225	N/A
Parked incorrect angle	46	100	70	175	N/A
Stop without safety requirements	47	100	70	175	N/A
Stop in passenger loading zone	48 (2)	100	70	175	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop in loading zone	48 (3)	100	70	175	N/A
Disabled permit not displayed	51 (2) i	100	70	175	N/A
Stop in disabled persons area	51 (2) ii	100	70	175	N/A
Obstruction of firefighting vehicle	54 (1)	300	N/A	375	N/A
Obstruction of traffic by motor vehicle	54 (2)	100	70	175	N/A
Obstruction of road end by motor vehicle	54 (3)	100	70	175	N/A
Obstruction of road work	54 (4)	80	56	155	N/A
Improper display of permit	55 (3) i	80	56	155	N/A
Park where restricted contrary to permit	55 (3) ii	80	56	155	N/A
Operate cycle in unsafe manner	63	80	56	155	N/A
Operate cycle contrary to duties	64	80	56	155	N/A
Damage highway tree/timber	65 (1)	500	N/A	500	N/A
Alter highway level	65 (2)	500	N/A	500	N/A
Place/construct/ maintain encroachment on highway	65 (3)	150	N/A	225	N/A
Dig up/remove part of highway	65 (4)	500	N/A	500	N/A
Construction on highway	65 (6)	500	N/A	500	N/A
Encumber/obstruct/ encroach highway	65 (7)	150	105	225	N/A
Install/operate minor excavation on highway	65 (8)	500	N/A	500	N/A
Obstruct Officers in line of duty	65 (9) i	500	N/A	500	N/A
Obstruct school patrol	65 (9) ii	300	N/A	375	N/A
Obstruct emergency/utility/City vehicles	65 (9) ii	500	N/A	500	N/A
No permit/lane closure	67 (1)	250	N/A	325	N/A
No permit/highway use	67 (2)	150	N/A	225	N/A



Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
No permit/highway encroachment	67 (3)	150	N/A	225	N/A
Accident debris on highway	78 (2)	150	105	225	N/A
Unmarked excavation site	78 (3)	500	N/A	500	N/A
Placement of fuel/lumber/merchandise/chattel/ware on highway	78 (4)	300	N/A	375	N/A
Deposit/throw/leave earth/refuse/debris on highway	78 (5)	300	N/A	375	N/A
Incorrect/fail to address	78 (6)	300	N/A	375	N/A
Damage tree/shrub/plant/bush hedge	78 (7) i	500	N/A	500	N/A
Damage fence on highway	78 (7) ii	300	210	375	N/A
Damage lighting on highway	78 (7) iii	300	210	375	N/A
Damage traffic control device	78 (7) iv	300	210	375	N/A
Illegal sign	78 (8)	150	N/A	225	N/A
Mark/imprint/deface highway structure	78 (9)	150	N/A	225	N/A
Impede/obstruct drainage/ditch	78 (10)	150	N/A	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Nature Area Regulation Bylaw No. 1433

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Deposit Compost/Refuse	3 (a)	500	N/A	500	N/A
Damage Tree/Plant	3 (d)	500	N/A	500	N/A
Damage/Deface City Property	3 (f)	500	N/A	500	N/A
Start Fire	3 (g)	500	N/A	500	N/A
Permit Animal at Large	3 (h)	500	N/A	500	N/A
Tease/Molest/Injure Animal	3 (j)	500	N/A	500	N/A
Vending in Nature Area	4	150	105	225	N/A
Erect/Place Building/Structure	6	500	N/A	500	N/A
Excavation/Removal of Earth	7 (a)	500	N/A	500	N/A
Maintain Landscaped Area	7 (b)	150	105	225	N/A
Unlawful Assembly	8	150	105	225	N/A
Operate Motor Vehicle in Nature Area	12	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Noise Regulation Bylaw No. 4273

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<u>Description</u>	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 30 days) \$75	COMPLIANCE AGREEMENT DISCOUNT
Noise which disturbs	4.1	300	210	375	N/A
Amplified Music/speech after hours	4.3	350	245	425	N/A
Animal Noise which disturbs	4.4	300	210	375	N/A
Animal Noise which disturbs after hours	4.5	350	245	425	N/A
Vehicle Noise	4.6	300	210	375	N/A
Heat Pump Noise	4.7 (a)	300	210	375	N/A
Heat Pump Noise after Hours	4.7 (b)	350	245	425	N/A
Construction after hours	5 (i)	350	245	425	N/A
Construction after hours private	5 (j)	350	245	425	N/A
Power equipment after hours	5 (l)	350	245	425	N/A
Obstruct Officer	7.3	500	N/A	500	N/A
Provide False information to Officer	7.4	500	N/A	500	N/A

(1) Where compliance agreement entered into in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Parks, Facilities, & Public Spaces Bylaw No. 4274

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	EARLY PAYMENT (30 Days) 30%	LATE PAYMENT (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT (1)
No Rental Permit	4.2	250	175	325	N/A
Enter after hours	5	250	175	325	N/A
Encroachment Park/Facility	6.3	500	N/A	500	N/A
Damage Park/Facility	6.4 (a)	500	N/A	500	N/A
Prohibited Fire/BBQ Activity	6.4 (b)	500	N/A	500	N/A
Engage in prohibited sport or activity outside designated area	6.4 (c)	250	175	325	N/A
Disobey sign	6.4 (n)	250	175	325	N/A
Disorderly conduct	7.1 (c)	250	175	325	N/A
Unauthorized urinate/defecate	7.1 (d)	250	175	325	N/A
Fight	7.1 (e)	250	175	325	N/A
Bully	7.1 (f)	250	175	325	N/A
Display/use drug paraphernalia	7.1 (i)	500	N/A	500	N/A
Spit at a person	7.2 (a)	250	175	325	N/A
Unauthorized alcohol	7.2 (b)	250	175	325	N/A
Public intoxication	7.2 (c)	250	175	325	N/A
Loiter	7.2 (d)	250	175	325	N/A
Litter	7.2 (f)	250	175	325	N/A

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Parks, Facilities, & Public Spaces Bylaw No. 4274

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	EARLY PAYMENT (30 Days) 30%	LATE PAYMENT (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT (1)
Vandalize/damage/ deface	7.3	500	N/A	500	N/A
Unauthorized structure	8.1	500	N/A	500	N/A
Graffiti	9.1	500	N/A	500	N/A
Failure to comply with notice	9.2	500	N/A	500	N/A
Dumping	10.1	500	N/A	500	N/A
Refuse Identification	13.1 (a)	500	N/A	500	N/A
Obstruct Officer	13.1 (b)	500	N/A	500	N/A
Provide false information to Officer	13.1 (c)	500	N/A	500	N/A
Failing to Cease	13.1 (d)	500	N/A	500	N/A

**SCHEDULE "A"**

**Designated Bylaw Contraventions and Penalties**

**Parking and Development Management Bylaw No. 4078**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No off-street parking space	8	200	140	275	N/A
Unauthorized use of off-street parking space	10.1	200	140	275	N/A
No provided/authorized use of off-street loading space	14	200	140	275	N/A

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Parks & Facilities Regulation Bylaw No. 4274

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Obstructing police officer or employee	4.2	500	N/A	500	N/A
Entering after hours	7.2	225	N/A	300	N/A
Entering restricted area	8.1	225	N/A	300	N/A
Unauthorized liquor	8.2	225	N/A	300	N/A
Damage or vandalism	8.5	500	N/A	500	N/A
Unauthorized disposal	8.6	300	N/A	500	N/A
Unauthorized encroachment	8.9	300	N/A	375	N/A
Protection of wildlife	8.10	500	N/A	500	N/A
Unauthorized advertising	8.16 (a)	225	N/A	300	N/A
Unauthorized business	8.16 (b)	225	N/A	300	N/A
Failure to dispose animal waste	8.19	225	N/A	300	N/A
Failure to abide by posted condition	8.21	225	N/A	300	N/A
No remote controlled or other powered devices	9.10	225	N/A	300	N/A
Prohibited activity	10.1	225	N/A	300	N/A
Operate vehicle in park/facility	10.1 (b)	225	N/A	300	N/A

(1) Where Compliance Agreement Entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

---

**Pesticide Use Control Bylaw No. 3767**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Use Pesticide	3	300	N/A	375	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Property Standards and Nuisance Abatement Bylaw No. 4190

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Nuisance at law	4.1	250	175	325	N/A
Act which unreasonably interferes	4.2	500	N/A	500	N/A
Offence under CDSA, CCC, LCLA	4.3	500	N/A	500	N/A
Lighting which creates nuisance	5.1	250	175	325	N/A
Storage of material	6.1 (a)	250	175	325	N/A
Storage of vehicle	6.1 (b)	250	175	325	N/A
Over height ground cover	6.1 (c)	250	175	325	N/A
Dilapidated building	6.1 (d)	250	175	325	N/A
Accumulated materials	6.1 (e)	250	175	325	N/A
Dilapidated fence	6.1 (f)	250	175	325	N/A
Noxious weeds	6.1 (g)	250	175	325	N/A
Piles of natural material	6.1 (h)	250	175	325	N/A
Graffiti	6.1 (i)	250	175	325	N/A
Water collection	6.1 (j)	250	175	325	N/A
Noise which disturbs	7.1	300	210	375	N/A
Noise from device which disturbs	7.2	300	210	375	N/A
Obstruct Officer	13.3	500	N/A	500	N/A
Provide false information to Officer	13.4	500	N/A	500	N/A

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Scrap Metal Dealer Bylaw No. 3740

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to maintain goods register	5 (a)-(d)	500	N/A	500	N/A
Failure to maintain seller register	9 (a)-(c)	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	500	N/A	500	N/A
Offsite transaction	16 (a)	500	N/A	500	N/A
After hours transaction	16 (b)	500	N/A	500	N/A
Accept metal with obliterated serial number	16 (c)	500	N/A	500	N/A
Transaction with person under 18	16 (d)(i)	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)-(ii)	500	N/A	500	N/A
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	500	N/A	500	N/A
Transaction with unauthorized person	19 (a)-(b)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Second Hand Dealer Bylaw No. 3774

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to maintain goods register	3	500	N/A	500	N/A
Failure to transmit goods register	5 (c)	500	N/A	500	N/A
Failure to maintain seller register	7	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	500	N/A	500	N/A
Refuse inspection	12 (d)	500	N/A	500	N/A
Offsite transaction	16 (a)	500	N/A	500	N/A
After hours transaction	16 (b)	500	N/A	500	N/A
Obliterated serial number	16 (c)	500	N/A	500	N/A
Transaction with person under 18	16 (d)(ii)	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)(ii)	500	N/A	500	N/A
Alter or dispose of goods within 7 days	17 (b)-(c)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Sign Bylaw No. 2638

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unlawful sign	2.1(1)	150	105	225	N/A
Failure to maintain sign	2.4 (2)	150	105	225	N/A
Prohibited sign in public place	2.9	150	105	225	N/A
Unauthorized sign in public place	2.12 (1)	150	105	225	N/A
Failure to remove sign	2.13 (1)	150	105	225	N/A
Failure to remove temporary sign	2.13 (2)	150	105	225	N/A
Prohibited sign	3.1	150	105	225	N/A
Excessive real estate signs	6.3 (7) (a)	150	105	225	N/A
Excessive real estate signs	6.3 (7) (b)	150	105	225	N/A
Oversize real estate sign	6.3 (7) (c)	150	105	225	N/A
Window sign in residential area	6.3 (8) (a)	150	105	225	N/A
Excessive window signs	6.3 (8) (b)	150	105	225	N/A
Oversize window sign	6.3 (8) (c)	150	105	225	N/A
Excessive development signs	6.3 (9) (a)	150	105	225	N/A
Excessive development signs	6.3 (9) (b)	150	105	225	N/A
Oversize development sign	6.3 (9) (c)	150	105	225	N/A
Over height development sign	6.3 (9) (d)	150	105	225	N/A
Failure to remove development sign	6.3 (9) (e)	150	105	225	N/A
Failure to obtain a sign permit	6.1	150	105	225	N/A
Failure to request inspection	6.9 (2)	150	105	225	N/A
Failure to request inspection	6.9 (3)	150	105	225	N/A

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Smoking Control Bylaw No. 4037

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Smoke within 7.5 metres of an entrance	4.1	250	175	325	N/A
Smoke within 7.5 metres of a transit stop	4.2	250	175	325	N/A
Smoke in any City park or public space	4.3	250	175	325	N/A
Smoke in any City park or public space June 1 to September 30	4.3	500	N/A	500	N/A
Smoke on any City street as part of an event	4.4	250	175	325	N/A
Smoke in a customer service area	4.5	250	175	325	N/A
Smoke in a place of assembly	4.6	250	175	325	N/A
Smoke outdoors where prohibited by sign	4.7	250	175	325	N/A
Smoke in a passenger directed vehicle	4.8	250	175	325	N/A
Smoke in vehicle with minor occupant	4.9	250	175	325	N/A
Smoke within 7.5 metres of a crosswalk	4.10	250	175	325	N/A
Drop, release or mishandle burning substance	6.1	500	N/A	500	N/A
Failure to extinguish burning substance	6.2	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Soil Removal and Deposit Bylaw No. 3331

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Remove or deposit soil	5 (1)	500	N/A	500	N/A
Deposit wood waste	5 (2)	500	N/A	500	N/A
Deposit other material	5 (3)	500	N/A	500	N/A
Failure to adhere to permit	6	500	N/A	500	N/A
Failure to attain registered professional	9 (2)	500	500	500	N/A
Refuse entry/inspection	14 (1)	500	500	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Solid Waste Bylaw No. 3900

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Contaminants in recycling cart	6.1 (a)	300	210	375	N/A
Contaminants in green waste cart	6.1 (b)	300	210	375	N/A
Contaminants in garbage cart	6.1 (c)	300	210	375	N/A
Unlocked City container	6.1 (f)	500	N/A	500	N/A
Collection carts not maintained	6.1 (g)	150	105	225	N/A
Unpermitted private container	6.3 (a)	150	105	225	N/A
Unlocked private container	6.3 (b)	500	N/A	500	N/A
Failure to clean up spillage	6.3 (f)	150	105	225	N/A
Unsecured wildlife attractants	6.4	500	N/A	500	N/A
Container set out when prohibited	8.1 (b)	150	105	225	N/A
Fail to unlatch container	8.1 (d)	100	70	175	N/A
Failure to secure container after collection	8.1 (e)	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

<b>Tree Bylaw No. 4108</b>					
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
<b><i>Tree other than a significant or heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (a)	500	N/A	500	N/A
Damaging or allowing tree to be damaged without permit	5.1 (b)	400	N/A	500	N/A
<b><i>Significant tree other than a heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (c) 10.5	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (d)	500	N/A	500	N/A
<b><i>Significant tree further defined as a heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (e)	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (f)	500	N/A	500	N/A
<b><i>Actions related to Trees and Tree Permits</i></b>					
Failure to adhere to the terms or conditions of a permit	5.1 (g)	500	N/A	500	N/A
Failure to visibly post permit during specified activities	6.9	200	140	275	N/A
Failure to plant replacement tree as per approved replacement plan	7.5	500	N/A	500	N/A
Replacement plan not carried out	7.6	500	N/A	500	N/A
Failure to maintain tree	7.8	500	N/A	500	N/A
Failure to replace tree	7.9	500	N/A	500	N/A
Failure to install protective barrier	9.1	500	N/A	500	N/A
Failure to install protective barrier on adjacent lot	9.2	500	N/A	500	N/A
Failure to maintain protective barrier	9.4	500	N/A	500	N/A
Disturb protect barrier	9.5	500	N/A	500	N/A
Obstructing City agent from inspecting site	10.2	500	N/A	500	N/A
Failure to comply with a Stop Work Order	10.3	500	N/A	500	N/A



**Tree Bylaw No. 4108**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Removal of tree prior to investigation or inspection	10.4	500	N/A	500	N/A
Removal of tree prior to investigation or inspection resulting in significant tree fine	10.5	500	N/A	500	N/A
Failure to submit a tree replacement plan	11.5 (a)	500	N/A	500	N/A
Failure to submit security deposit	11.5 (b)	500	N/A	500	N/A
Failure to plant tree in accordance with replacement plan	11.6	500	N/A	500	N/A

**SCHEDULE "A"**

**Designated Bylaw Contraventions and Penalties**

**Waterways Protection Bylaw No. 917**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late payment (90 days) \$</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Pollute Watercourse	2	500	N/A	500	N/A
Obstruct Watercourse	3	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Zoning Bylaw No. 3630

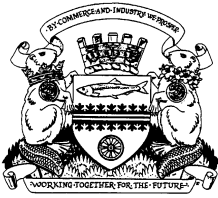
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT(1)
Excessive seating lounge endorsement capacity/floor area	II (4)(4.3) Note 21	300	210	375	50%
Excessive liquor sales floor area	II (4)(4.3) Note 22	300	210	375	50%
Excessive total floor area – lounge endorsement uses	II (4)(4.3) Note 23	300	210	375	50%
Illegal use	II 5(a)	300	210	375	50%
Allow illegal use	II 5(b)	300	210	375	50%
Residential use of non-serviced lot < 0.4 ha	II (6)(a)	150	105	225	N/A
Prohibited use	II (6)(b)	500	350	500	N/A
Prohibited mobile home/float home	II (6)(c)	150	105	225	N/A
Prohibited use in liquor establishment	II (6)(f)	500	350	500	N/A
Prohibited cannabis use	II (6) (d)	500	350	500	N/A
Prohibited paraphernalia	II (6)(e)	500	350	500	N/A
Prohibited opioid related use	II (6) (g)	500	350	500	N/A
Prohibited firearms and ammunition related use	II (7)	500	350	500	N/A
Excessive impervious area	II (16)	300	210	500	50%
Illegal suite – A zone	II (1.3)	500	350	500	N/A
Illegal suite – residential zones	II (2.3)	500	350	500	N/A
Illegal suite – commercial zones	II (3.3)	500	350	500	N/A
Illegal suite – industrial zones	II (4.3)	500	350	500	N/A

Illegal suite – institutional zones	II (5.3)	500	350	500	N/A
Illegal suite – CD1 zone	II (6.1.2)	500	350	500	N/A
Illegal suite – CD2 zone	II (6.2.2)	500	350	500	N/A
Illegal suite – CD3 zone	II (6.3.2)	500	350	500	N/A
Illegal suite – CD4 zone	II (6.4.2)	500	350	500	N/A
Illegal suite – CD5 zone	II (6.5.2)	500	350	500	N/A
Illegal suite – CD6 zone	II (6.6.2)	500	350	500	N/A
Illegal suite – CD7 zone	II (6.7.2)	500	350	500	N/A
Illegal suite – CD8 zone	II (6.8.2)	500	350	500	N/A
Illegal suite – CD9 zone	II (6.9.2)	500	350	500	N/A
Illegal suite – CD10 zone	II (6.10.2)	500	350	500	N/A
Illegal suite – CD11 zone	II (6.11.2)	500	350	500	N/A
Illegal suite – CD12 zone	II (6.12.2)	500	350	500	N/A
Illegal suite – CD13 zone	II (6.13.2)	500	350	500	N/A
Illegal suite – CD14 zone	II (6.14.2)	500	350	500	N/A
Illegal suite – CD15 zone	II (6.15.2)	500	350	500	N/A
Illegal suite – CD16 zone	II (6.16.2)	500	350	500	N/A
Illegal suite – CD17 zone	II (6.17.2)	500	350	500	N/A
Illegal suite – CD18 zone	II (6.18.2)	500	350	500	N/A
Illegal suite – CD19 zone	II (6.19.2)	500	350	500	N/A
Illegal suite – CD20 zone	II (6.20.2)	500	350	500	N/A
Illegal suite – CD21 zone	II (6.21.2)	500	350	500	N/A
Illegal suite – CD22 zone	II (6.22.2)	500	350	500	N/A
Illegal suite – CD23 zone	II (6.23.2)	500	350	500	N/A
Illegal suite – CD24 zone	II (6.24.2)	500	350	500	N/A
Illegal suite – CD25 zone	II (6.25.2)	500	350	500	N/A

Illegal suite – CD26 zone	II (6.26.2)	500	350	500	N/A
Illegal suite – CD27 zone	II (6.27.2)	500	350	500	N/A
Illegal suite – CD28 zone	II (6.28.2)	500	350	500	N/A
Illegal suite – CD29 zone	II (6.29.2)	500	350	500	N/A
Illegal suite – CD30 zone	II (6.30.2)	500	350	500	N/A
Illegal suite – CD31 zone	II (6.31.2)	500	350	500	N/A
Illegal suite – CD32 zone	II (6.32.2)	500	350	500	N/A
Illegal suite – CD33 zone	II (6.33.2)	500	350	500	N/A
Illegal suite – CD34 zone	II (6.34.2)	500	350	500	N/A
Illegal suite – CD35 zone	II (6.35.2)	500	350	500	N/A
Illegal suite – CD36 zone	II (6.36.2)	500	350	500	N/A
Illegal suite – CD38 zone	II (6.38.1)	500	350	500	N/A
Illegal suite – CD39 zone	II (6.39.2)	500	350	500	N/A
Illegal suite – CD40 zone	II (6.40.2)	500	350	500	N/A
Illegal suite – CD41 zone	II (6.41.2)	500	350	500	N/A
Illegal suite – CD42 zone	II (6.42.2)	500	350	500	N/A
Illegal suite – CD43 zone	II (6.43.2)	500	350	500	N/A
Unauthorized accessory building or structure	III (2-2)	500	350	500	N/A
Use of accessory building as dwelling	III (2-3)	500	350	500	50%
Accessory building too close to lane	III (2-8)(a)	300	210	375	N/A
Excessive area of accessory building	III (2-5)	300	210	375	N/A
Over height accessory building	III (2-7)	300	210	375	50%
Accessory building in a residential setback area	III (2-8)	200	140	275	50%
Accessory building in a non-residential setback area	III (2-9)	200	140	275	N/A
Illegal shipping container	III (2-12)	200	140	275	N/A

Illegal storage container	III (2-13)	200	140	275	N/A
Illegal tent structure	III (2-14)	200	140	275	N/A
Park or store vehicle in prohibited zone	III (3-1)	200	140	275	N/A
Inadequate landscaping	III (4-1)	200	140	275	50%
Inadequate landscape maintenance	III (4-2)	200	140	275	N/A
Unscreened storage area	III (4-3)	200	140	275	N/A
Unscreened parking/loading/display area	III (4-3)(a)	200	140	275	N/A
Parking/loading screen not high enough	III (4-3)(b)	200	140	275	N/A
Over height fence	III (4-5)	200	140	275	N/A
Fence/wall/screen in view triangle	III (4-6)	200	140	275	N/A
Illegal home business combination	III (5-1)(a)	200	140	275	50%
Excessive home business area	III (5-1)(b)	200	140	275	N/A
Home business not enclosed	III (5-1)(c)	200	140	275	N/A
Prohibited home business activity	III (5-1)(d)	200	140	275	N/A
Operate home business after hours	III (5-1)(e)	200	140	275	N/A
Excessive personnel – farm residence, single residential, secondary suite, accessory dwelling unit, duplex, triplex, or rowhouse dwelling	III (5-2)(a)	200	140	275	N/A
Excessive tutorial or personal services	III (5-2)(b)	200	140	275	N/A
Excessive pet grooming activity	III (5-2)(c)	200	140	275	N/A
Excessive visits – farm residence, single residential, secondary suite, accessory dwelling unit, duplex, triplex, or rowhouse dwelling	III (5-2)(d)	200	140	275	N/A
Excessive personnel – townhouse or apartment dwelling	III (5-3)(a)	200	140	275	N/A

Home business not enclosed or on common property – townhouse or apartment dwelling	III (5-3)(b)	200	140	275	N/A
Prohibited pet grooming/personal service	III (5-3)(c)	200	140	275	N/A
Excessive visits – townhouse or apartment dwelling	III (5-3)(d)	200	140	275	N/A
Short-term rental not in principal residence	III (5-4)(f)	200	140	275	N/A
Child care with secondary suite	III (6-2)	200	140	275	50%



**SCHEDULE "B"**  
**Compliance Agreement**

Pursuant to Bylaw Notice Enforcement Bylaw No. 3814, 2013.

I, \_\_\_\_\_ (name), of \_\_\_\_\_  
\_\_\_\_\_ (address)

acknowledge receipt of bylaw notice(s) # \_\_\_\_\_ (the "Bylaw Notice"), and wish to enter into a Compliance Agreement, whereby I agree to fulfill certain conditions, in exchange for a reduced penalty.

Specifically, I agree to pay the reduced penalty of \$ \_\_\_\_\_ on or before \_\_\_\_\_.

Further, I agree to comply with the following terms and conditions of this Agreement:

1) On or before \_\_\_\_\_ I will \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ ; and

2) On or before \_\_\_\_\_ I will \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that this agreement is binding on me for one year from the date of this agreement.

I also understand that if I breach a term of this agreement, or fail to observe or perform the above terms and conditions, the City's Screening Officer may rescind this agreement. I understand that if this agreement is rescinded, I will have 14 days to dispute the Screening Officer's decision to rescind the agreement, and that if I do not dispute this decision in that time, the full penalty stated in the Bylaw Notice of \$ \_\_\_\_\_ will be immediately due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

\_\_\_\_\_  
Signature of Bylaw Notice Recipient

\_\_\_\_\_  
Signature of Screening Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date