

CITY OF PORT COQUITLAM

BYLAW NOTICE ENFORCEMENT BYLAW, 2013

Bylaw No. 3814

A Bylaw respecting the enforcement of bylaw notices.

Whereas the Local Government Bylaw Notice Enforcement Act, S.B.C. 2003, c. 60, as amended (the "Act"), provides that a local government may deal with the contravention of a bylaw by bylaw notice;

Now therefore the Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw may be cited for all purposes as the "Bylaw Notice Enforcement Bylaw No. 3814, 2013."

2. Definitions

In this Bylaw, unless the context otherwise requires, each of the following words has the meaning set out below:

City means the City of Port Coquitlam;

Registry means the Port Coquitlam Bylaw Notice Adjudication Registry established under section 6 of this Bylaw.

Other terms used in this Bylaw have the same meaning as defined terms in the *Act*.

3. Bylaw Contraventions

The bylaw contraventions designated in Schedule "A" may be dealt with by bylaw notice.

4. Penalties

The penalty for a contravention referred to in section 3 is as follows:

- a) subject to paragraphs (b) and (c), is the Penalty set out in column 4 of Schedule "A";
- b) if received by the City within 14 days of the person receiving or being presumed to have received the bylaw notice, is the Discounted Penalty set out in column 3 of Schedule "A"; or
- c) if paid under a compliance agreement, may be reduced as provided under column 5 of Schedule "A".

5. Period for Paying a Disputed Notice

- a) A person who receives a Bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice
 - (i) pay the penalty, or
 - (ii) request dispute adjudication

by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, or causing it to be delivered or mailed, to the City Hall at 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8 or by leaving it in the City's after-hours mailbox outside City Hall.
- b) A person may pay the indicated penalty more than 14 days after receiving the bylaw notice, in accordance with section 4(a), but no person may dispute the bylaw notice more than 14 days after receiving the bylaw notice.
- c) Pursuant to the requirements of section 25 of the *Act*, where a person was not served personally with a bylaw notice and advises the City that he or she did not receive a copy of the original bylaw notice, the time limit for responding to a bylaw notice under section 5(b) of this Bylaw does not begin to run until a copy of the bylaw notice is redelivered to that person in accordance with the *Act*.

6. Bylaw Notice Dispute Adjudication Registry

- a) The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.
- b) The civic address of the Registry is 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8.
- c) Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

7. Screening Officers

- a) The position of screening officer is established.
- b) The title of the person acting in the capacity of screening officer will be "Screening Officer".
- c) The following are designated classes of persons that may be appointed as screening officers:
 - (i) Manager of Bylaw Services;
 - (ii) Assistant Manager Bylaw Services;
 - (iii) Bylaw Enforcement Officers & Bylaw Enforcement/Animal Control Officers;
 - (iv) Fire Chief;
 - (v) Deputy Fire Chiefs;

- (vi) Manager Building Permits & Inspections;
- (vii) Chief Building Inspector;
- (viii) Manager Engineering Project & Budgets;
- (ix) Engineering Inspectors;
- (x) Manager of Planning Division;

and Council may appoint screening officers from these classes of persons by name, or office or otherwise.

8. Powers and Duties of Screening Officer

- a) The powers and duties of screening officers are as set out in the *Act*, and include the following:
 - (i) the screening officer must, upon receipt of a request for dispute adjudication from a person against whom a contravention is alleged, advise the person of the bylaw notice adjudication system established by this Bylaw, including, without limitation, advise the person of the action which the screening officer may take pursuant to this section 8 with respect to the bylaw notice and of the opportunity to proceed to dispute adjudication of the bylaw notice;
 - (ii) where requested by the person against whom a contravention is alleged, must communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention and the fee or fees payable in relation to the bylaw notice enforcement process;
 - (iii) may communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the *Act*:
 - (a) the person against whom a contravention is alleged or his or her representative;
 - (b) the officer issuing the Notice;
 - (c) the complainant or his or her representative;
 - (d) the City's staff regarding the disputant's history of bylaw compliance;
 - (iv) review the City's records regarding the disputant's history of bylaw compliance;
 - (v) may prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including establishing terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;
 - (vi) may provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column 5 of Schedule "A"; and
 - (vii) may cancel bylaw notices in accordance with the *Act* and City policies and guidelines.

- b) The bylaw contraventions in relation to which a screening officer may enter into compliance agreements are designated in column 5 of Schedule "A".
- c) The maximum term of a compliance agreement is one year.

9. Bylaw Enforcement Officers

Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this Bylaw and the *Act*:

- a) Members of the Royal Canadian Mounted Police;
- b) Bylaw Enforcement Officers appointed pursuant to the *Community Charter*;
- c) Local Assistants to the Fire Commissioner under section 6 of the *Fire Services Act*;
- d) Manager Bylaw Services, Assistant Manager Bylaw Services; Bylaw Enforcement & Bylaw Enforcement/Animal Control Officers; Fire Chief; Deputy Fire Chiefs; Assistant Fire Chiefs; Captain Fire Protective Services; Protective Services Inspector; Fire Prevention Officers; Chief Building Inspectors; Building Inspectors; Plumbing Inspectors; Engineering Inspectors, Engineering Technologist; Property Use Coordinator; Medical Health Officers; Public Health Inspectors.

10. Form of Bylaw Notice

The City may from time to time provide for the form or forms of the bylaw notice, provided that the bylaw notice complies with section 4 of the *Act*.

11. Schedules

The following schedules are attached to and form part of this Bylaw:

- a) Schedule "A" – Designated Bylaw Contraventions and Penalties;
- b) Schedule "B" – Compliance Agreement.

Read a first time by the Municipal Council this 25th day of February, 2013.

Read a second time by the Municipal Council this 25th day of February, 2013.

Read a third time by the Municipal Council this 25th day of February, 2013.

Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 11th day of March, 2013.

G. MOORE
Mayor

CAROLYN DEAKIN
Assistant Corporate Officer

RECORD OF AMENDMENTS

BYLAW NO.	AMENDED SECTION	DATE
3840	Schedule "A" - Solid Waste Bylaw 3730 to 3900	2013-06-10
3901	Schedule "A" - Reflect new Bylaw No 3880 & 3900	2015-06-22
3955	Schedule "A" – Penalty Fees	2016-06-13
3966	Schedule "A" – Solid Waste Bylaw	2016-10-11
3980 & 3981	Schedule "A"	2016-12-12
3971	Schedule "A"	2017-02-28
3987	Schedule "A"	2017-03-14
3993	Schedule "A" - Watercourse	2017-06-13
4019	Schedule "A"	2017-06-27
4051	Schedule "A" – Smoking Control	2018-04-24
4058	Schedule "A" – Smoking Control	2018-05-22
4064	Schedule "A" – Boulevard Maintenance	2018-06-12
4065	Schedule "A" – Highway Use	2018-06-12
4096	Schedule "A"	2018-12-11
4104	Schedule "A" – Zoning Bylaw (Cannabis)	2019 02 05
4110	Schedule "A" – Bylaw Enforcement Notice	2019 02 26
4119	Schedule "A" – Suite Rental Business	2019-05-07
4147	Schedule "A" – Tree Bylaw	2019-10-22
4166	Schedule "A" – Solid Waste	2020-03-24
4170	Schedule "A" – Animal Control	2020-04-14
4192	Schedule "A" – Property Standards and Nuisance Abatement	2020-10-28
4198	Schedule "A" – Tree Bylaw	2020-11-24
4217	Schedule "A" – Smoking Control Bylaw	2021-02-09
4222	Schedule "A" – Highway Use Bylaw	2021-03-23
42225	Schedule "A" – Emergency Services Radio	2021-03-23

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Animal Control Bylaw No. 3990

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Dog at Large	8.1	100.00	150.00	n/a
Failure to Remove Excrement	8.3	100.00	150.00	n/a
Unconfined Dog in Heat	8.4	100.00	150.00	n/a
Confined Animal/ Inadequate Ventilation	8.5	100.00	150.00	n/a
More Than Three Dogs in Off Leash Area	9.3	100.00	150.00	n/a
Fail to Secure Dog in Off Leash Area	9.7	100.00	150.00	n/a
Fail to Provide Identification of Aggressive Dog	10.3	200.00	300.00	50%
Aggressive Dog Not Secured	10.4	N/A	500.00	n/a
Aggressive Dog at Large	10.5	N/A	500.00	n/a
Aggressive Dog in Off Leash Area	10.6	N/A	500.00	n/a
Fail to Report Aggressive Dog at Large	10.8	N/A	500.00	n/a
Fail to Report Transfer of Aggressive Dog	10.9	N/A	500.00	n/a
Aggressive Dog No Muzzle	10.12	N/A	500.00	n/a
Fail to Post/Maintain Dangerous Dog Sign	11.3	N/A	500.00	n/a
Fail to Report Transfer of Dangerous Dog	11.6	N/A	500.00	n/a
Fail to Mark Dangerous Dog With Identification	11.7	N/A	500.00	n/a
Dangerous Dog Not Secured	11.8	N/A	500.00	n/a
Dangerous Dog No Muzzle	11.9	N/A	500.00	n/a
Dangerous Dog at Large	11.10	N/A	500.00	n/a
Dangerous Dog With Minor	11.14	N/A	500.00	n/a
Fail to Report Dangerous Dog At Large	11.15	N/A	500.00	n/a
Dangerous Dog in Off Leash Area	11.16	N/A	500.00	n/a
Unlicensed Dog	12.1	100.00	150.00	50%
No Licence Tag	12.3	50.00	75.00	50%

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Animal Control Bylaw No. 3990 (cont'd)

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
More Than Three Dogs	13.2	100.00	150.00	50%
Unpermitted Kennel	13.3	100.00	150.00	n/a
Farm Animal in a Residential Zone	15.1	100.00	150.00	50%
Farm Animal at Large	15.2	100.00	150.00	n/a
Keep Venomous Snake	16.1 (a)	200.00	300.00	n/a
Keep More Than Four Snakes	16.1 (b)	100.00	150.00	50%
Keep More Than Four Rodents	16.1 (c)	100.00	150.00	50%

(1) Where compliance agreement entered in Accordance With section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Boulevard Maintenance Bylaw No. 3965

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ¹
Failure to Remove Snow or Ice	4	100.00	150.00	N/A
Failure to remove rubbish from sidewalk	5 (a)	100.00	150.00	N/A
Failure to remove rubbish from Boulevard	5 (b)	100.00	150.00	N/A
Construct fence/wall/structure on Boulevard	7 (a)	100.00	150.00	50%
Erect signage on Boulevard	7 (b)	100.00	150.00	50%
Plant tree/hedge/bush/shrub on Boulevard	7 (c)	100.00	150.00	50%
Obstruct Boulevard	7 (d)	100.00	150.00	N/A
Place/install impervious surface	7 (e)	150.00	200.00	50%
Interfere with access to Utilities	7 (f)	100.00	150.00	N/A
Obstruct sightlines	7 (g)	100.00	150.00	N/A
Damage Boulevard	7 (h)	100.00	150.00	N/A
Fail to Dispose of Vegetation/Rubbish on Boulevard	7 (i)	100.00	150.00	N/A
Cut down Tree	7 (j)	200.00	300.00	N/A
Altering natural grade/effect drainage	7 (k)	100.00	150.00	N/A
Failure to Trim Grassland	9 (c)	100.00	150.00	50%
Material on sidewalk/highway	9 (e)	100.00	150.00	50%
Failure to Maintain Ditch/ Obstruct Ditch Crossing	12	100.00	150.00	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Building and Plumbing Bylaw No. 3710

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Construction without building permit	6.1	100.00	150.00	50%
Occupancy contrary to notice or permit	6.2	100.00	150.00	50%
Construction contrary to plans	6.5	100.00	150.00	n/a
Failure to obtain inspection	17.2	100.00	150.00	n/a
Unlawful disposal of pool water	21.2	100.00	150.00	n/a
Improper Maintenance of pool fence	21.5	100.00	150.00	50%
Moving Building without permit	23.1	100.00	150.00	n/a
Fail to Comply Stop Work order	26.3	200.00	300.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Business Bylaw No. 3725

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
No Business licence	3 (a)	100.00	150.00	50%
No separate licence for each premise	3 (c)	100.00	150.00	50%
Failure to permit inspection	7	100.00	150.00	50%
Failure to post licence	17	100.00	150.00	n/a
Prohibited Business Activity	18	100.00	150.00	n/a
Failure to display/unit address	31	100.00	150.00	n/a
Unsolicited visits	35	100.00	150.00	n/a
Failure to provide Sub-Trade List	36	100.00	150.00	50%
Evict tenant without relocating	42.1	500.00	500.00	n/a
Continuing failure to relocate tenant	42.2	500.00	500.00	n/a

(1) Where compliance agreement entered in accordance to Section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Controlled Substance Nuisance Bylaw No. 3972

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Controlled substance property	3.1	n/a	500.00	n/a
Accumulated noxious materials	3.2 (a)	n/a	500.00	n/a
Store dangerous goods	3.2 (b)	n/a	500.00	n/a
Tamper with meter	3.3 (a)	n/a	500.00	n/a
Bypass Meter	3.3 (b)	n/a	500.00	n/a
Illegal Use of water	3.4	n/a	500.00	n/a
Tamper with seal	3.5	n/a	500.00	n/a
Alter building	3.6	n/a	500.00	n/a
Install trap	3.7	n/a	500.00	n/a
Obstruct exit	3.8	n/a	500.00	n/a
Remove fire stopping	3.9	n/a	500.00	n/a
Illegal exhaust vents	3.10	n/a	500.00	n/a
Mould/fungus	3.11	n/a	500.00	n/a
Nuisance of odour/fumes	3.12	n/a	500.00	n/a
Occupy with illegal utility	3.13 (a)	n/a	500.00	n/a
Occupy with illegal vents	3.13 (b)	n/a	500.00	n/a
Occupy with dangerous goods	3.13 (c)	n/a	500.00	n/a
Occupy with trap	3.13 (d)	n/a	500.00	n/a
Occupy with obstructed exit	3.13 (e)	n/a	500.00	n/a
Occupy with fire stopping removed	3.13 (f)	n/a	500.00	n/a
Occupy with mould/fungus	3.15 (a)	n/a	500.00	n/a
Occupy with nuisance	3.15 (b)	n/a	500.00	n/a
Occupy with accumulated materials	3.15 (c)	n/a	500.00	n/a
Occupy with noxious/offensive trade	3.15 (d)	n/a	500.00	n/a
Failure to report	3.16	n/a	500.00	n/a
Obstruct inspector	4.2	n/a	500.00	n/a
Illegal re-occupancy	7.2	n/a	500.00	n/a
Interfere with posting	7.3 (a)	n/a	500.00	n/a
Alter notice	7.3 (b)	n/a	500.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Election Signs Bylaw No. 3810

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
PUBLIC PROPERTY				
Incorrect location	4 (a)	100.00	150.00	n/a
More than one sign	4 (b)	100.00	150.00	n/a
Sign before 30 days	4 (c)	100.00	150.00	n/a
Sign too large	4 (d)	100.00	150.00	n/a
Sign with more than two faces	4 (e)	100.00	150.00	n/a
Double signs not parallel	4 (f)	100.00	150.00	n/a
Sign attached without permission	4 (g)	100.00	150.00	n/a
Sign within 100 m of a polling station	4 (h)	100.00	150.00	n/a
Sign too high	4 (i)	100.00	150.00	n/a
Illuminated sign	4 (j)	100.00	150.00	n/a
Unightly sign	4 (k)	100.00	150.00	n/a
Sign within 1 m of fire hydrant	4 (l)	100.00	150.00	n/a
Unsafe sign placement	4 (m)	100.00	150.00	n/a
Obstruct or simulate traffic control device	4 (n)	100.00	150.00	n/a
Unauthorized sound truck	4 (o)	100.00	150.00	n/a
Sign attached to City fixture	4 (p)	100.00	150.00	n/a
Sign not removed	4 (q)	100.00	150.00	n/a
PRIVATE PROPERTY				
Sign on boulevard	5 (b)	100.00	150.00	n/a
Sign before 30 days	5 (c)	100.00	150.00	n/a
Sign too large	5 (d)	100.00	150.00	n/a
Sign with more than two faces	5 (e)	100.00	150.00	n/a
Double signs not parallel	5 (f)	100.00	150.00	n/a
Sign attached without permission	5 (g)	100.00	150.00	n/a
Sign within 100 m of a polling station	5 (h)	100.00	150.00	n/a
Sign too high	5 (i)	100.00	150.00	n/a
Illuminated sign	5 (j)	100.00	150.00	n/a
Unightly sign	5 (k)	100.00	150.00	n/a
Sign within 1 m of fire hydrant	5 (l)	100.00	150.00	n/a

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Election Signs Bylaw No. 3810 (cont'd)

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Unsafe sign placement	5 (m)	100.00	150.00	n/a
Obstruct or simulate traffic control device	5 (n)	100.00	150.00	n/a
Unauthorized sound truck	5 (o)	100.00	150.00	n/a
Sign not removed	5 (p)	100.00	150.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Emergency Services Radio Bylaw No. 4210

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Failure to meet requirements of a radio communication support system	4.1	N/A	\$500.00	N/A
Radio frequency range not supported by the Fire Department	4.1.6	\$350.00	\$500.00	N/A
Amplification system does not meet Industry Canada standards	4.25	\$350.00	\$500.00	N/A
Amplification system not approved	5.1	N/A	\$500.00	N/A
Failure to provide an annual license from ISED	5.2.6	N/A	\$500.00	N/A
Failure to verify and maintain compliance	6.1	\$350.00	\$500.00	N/A
Failure to provide acceptable communication	6.1.7	\$350.00	\$500.00	N/A
Failure to provide an annual system test	6.2.1	N/A	\$500.00	N/A
Failure to provide qualified testing personnel and equipment	6.3.1	\$350.00	\$500.00	N/A
Failing to meet the requirement of a permit	8.1	N/A	\$500.00	N/A
Failure to permit entry	9.2	N/A	\$500.00	N/A

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Fire and Emergency Services Bylaw No. 3880

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
No smoke alarm on premises	2.3	100.00	200.00	n/a
Enter prescribed boundaries at an Incident	3.7 (d)	100.00	150.00	n/a
Impede, obstruct or hinder a Member	3.7 (f)	100.00	150.00	n/a
Drive vehicle over equipment	3.7 (g)	100.00	150.00	n/a
Sprinkler System Operation in a Demolition property	3.8	100.00	150.00	n/a
Accumulation of combustible/growth/waste/rubbish	4.1	100.00	150.00	n/a
Fail to remove daily combustibles	4.2	100.00	150.00	n/a
Fail to provide storage container	4.3	100.00	150.00	n/a
Fail to maintain fire doors/separations	4.5	n/a	500.00	n/a
Excessive storage of flammable/combustible liquids	4.6	n/a	500.00	n/a
Fail to provide approved container or proper placement	4.7	100.00	150.00	n/a
Fail to post adequate no smoking signs	4.8	100.00	150.00	n/a
Cleaning with combustible/flammable liquids	4.9	n/a	500.00	n/a
Fail to remove fuel prior to adjusting fuel tank	4.10	100.00	150.00	n/a
Fail to provide approved portable fire extinguisher	4.11	n/a	500.00	n/a
Fail to provide trained employed person(s)	4.12	n/a	500.00	n/a
Too many tires	4.13 (a)(i)	n/a	500.00	n/a
No fence for outdoor fires	4.13 (b)	n/a	500.00	n/a
Unlawful burning	5.1	n/a	500.00	n/a
Fail to comply with burning permit conditions	5.3 (c)	n/a	500.00	n/a
Burn unlawful materials	5.3 (d)	n/a	500.00	n/a
Fail to place competent person in charge	5.3 (e)	n/a	500.00	n/a
Sell Low Hazard Fireworks	6.1 (a)(i)	200.00	300.00	n/a
Sell High Hazard Fireworks	6.1 (a)(ii)	200.00	300.00	n/a
Sell Firecrackers	6.1 (a)(iii)	200.00	300.00	n/a
Unlawful use of fireworks	6.4	200.00	300.00	n/a
Set off Low hazard Fireworks without a permit	6.1 (b)(i)	200.00	300.00	n/a

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Fire and Emergency Services Bylaw No. 3880 (cont'd)

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	200.00	300.00	n/a
Set off Firecrackers without a permit	6.1 (b)(iii)	200.00	300.00	n/a
Light unpermitted Fireworks	6.7 (b)	n/a	500.00	n/a
Light Fireworks contrary to permit	6.7 (c)	n/a	500.00	n/a
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	n/a	500.00	n/a
Fail to supervise	6.7 (e)	n/a	500.00	n/a
Fail to ensure lawful handling of Fireworks	6.7 (f)	n/a	500.00	n/a
Obstruction of Fire Chief or Officer	8.3	n/a	500.00	n/a
Fail to provide information	8.4	100.00	150.00	n/a
Provide false information	8.5	100.00	150.00	n/a
Fail to submit Fire Safety Plan	11.1	200.00	300.00	50%
Fail to address property	11.2	200.00	300.00	50%
Fail to maintain and test fire alarm and sprinkler systems	12.1	n/a	500.00	n/a
Fail to retain records of fire alarm and sprinkler systems	12.2	n/a	500.00	n/a
Fail to correct deficiencies immediately	12.3	n/a	500.00	n/a
Obstruction within one (1) meter of a Fire Hydrant	13.1 (a)	n/a	500.00	n/a
Attach item to hydrant or standpipe	13.1 (b)	n/a	500.00	n/a
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	100.00	150.00	n/a
Fails to meet Private Hydrant standards	13.2 (a)	n/a	500.00	n/a
Fail to inspect Hydrant	13.2 (b)	n/a	500.00	n/a
Fail to maintain Hydrant	13.2 (c)	n/a	500.00	n/a
Fail to notify Fire Department	13.2 (d)	n/a	500.00	n/a
Interference with fire hose line	13.3	n/a	500.00	n/a
Obstructed building access routes	14.1	n/a	500.00	n/a
Obstructed access during construction	14.2	n/a	500.00	n/a
Fail to gain approval for Fire lane gates or access routes	14.3	n/a	500.00	n/a
Fail to provide "No Parking Fire Lane" signs(s)	14.4	n/a	500.00	n/a
Unpermitted fuel tank	15.1	n/a	500.00	n/a
Cover tank without approval	15.3	n/a	500.00	n/a

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Fire and Emergency Services Bylaw No. 3880 (cont'd)

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Store flammable products in underground parkades	17.1	n/a	500.00	n/a
Unauthorized alteration of exit doors	17.2	n/a	500.00	n/a
Unauthorized installation of locking devices	17.3	n/a	500.00	n/a
Remove/deface/alter posted notices	18.3	n/a	500.00	n/a
Impersonate member of the Department	18.4	n/a	500.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Highway Use Bylaw, 2018, No. 4033

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ¹
Disobey traffic control device	12	125.00	175.00	N/A
Illegal traffic control device	17	25.00	40.00	N/A
Interference with a traffic control device	18	25.00	40.00	N/A
Fail to use crosswalk	19	25.00	40.00	N/A
Fail to yield to motor vehicle	20	25.00	40.00	N/A
Fail to use right half of crosswalk	21	25.00	40.00	N/A
Standing on highway soliciting ride	22	25.00	40.00	N/A
Fail to yield to emergency	23	75.00	100.00	N/A
Pedestrian obstructing traffic	24	25.00	40.00	N/A
Crossing contrary to traffic control devices	25	25.00	40.00	N/A
Obstruct free passage of pedestrians	26	25.00	40.00	N/A
Congregate obstructing passage	27	25.00	40.00	N/A
Drive/herd animals on highway	28	25.00	40.00	N/A
Drive on sidewalk/boulevard	29 (1)	125.00	175.00	N/A
Failure of vehicle to yield to a pedestrian in crosswalk	29 (2)	125.00	175.00	N/A

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Highway Use Bylaw, 2018, No. 4033

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ¹
Fail to stop for a school bus	29 (3)	150.00	250.00	N/A
Operate contrary to MVA to MVA Regulations	29 (4)	150.00	250.00	N/A
Littering on highway	30	75.00	100.00	N/A
Operate Class 2 vehicle on restricted highway	32 (2)	150.00	250.00	N/A
Operate Class 2 vehicle to unlawful location	33 (2)	150.00	250.00	N/A
No commercial transport permit	35 (1)	100.00	150.00	N/A
No valid permit	35 (2)	100.00	150.00	N/A
Use of Engine Brakes	37	400.00	500.00	N/A
Stop where prohibited	40 (1) i	25.00	40.00	N/A
Stop where restricted	40 (1) ii	25.00	40.00	N/A
Stop contrary to traffic control device	40 (1) iv	25.00	40.00	N/A
Stopped on sidewalk/boulevard	40 (2)	25.00	40.00	N/A
Stop within 6 m of flashing beacon/stop sign	40 (3)	25.00	40.00	N/A
Stop within 6 m of intersection/crosswalk	40 (4)	25.00	40.00	N/A
Stop/impede/reduce traffic flow or sightlines	40 (5)	25.00	40.00	N/A
Stop within 5 m of fire hydrant	40 (6)	25.00	40.00	N/A

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Highway Use Bylaw, 2018, No. 4033

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ¹
Stop in/within 1 m of driveway/5 m multifamily	40 (7)	25.00	40.00	N/A
Stop facing wrong way	40 (8)	25.00	40.00	N/A
Stop alongside motor vehicle	40 (9)	25.00	40.00	N/A
Stop within 6 m of firehall entrance	40 (10)	25.00	40.00	N/A
Stop within 6 m of school entrance	40 (11)	75.00	100.00	N/A
Stop within 6 m to entrance/exit of playground/park	40 (12)	25.00	40.00	N/A
Stop within 5 m of mailbox	40 (13)	25.00	40.00	N/A
Stop in lane	40 (14)	25.00	40.00	N/A
Stop on bridge	40 (15)	25.00	40.00	N/A
Prohibited Vehicle on City street	40 (16)	100.00	150.00	N/A
Stop within 15 m of railway crossing	40 (17)	25.00	40.00	N/A
Stop on highway prohibited use	40 (18) i	25.00	40.00	N/A
Stop for selling vehicle on highway	40 (18) ii	100.00	150.00	N/A
Stop for selling on highway	40 (18)iii	100.00	150.00	N/A
Stop on narrow highway	40 (19)	100.00	150.00	N/A
Overtime parking	40 (20)	25.00	40.00	N/A

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Highway Use Bylaw, 2018, No. 4033

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ¹
Stop against yellow curb	40 (21)	25.00	40.00	N/A
Stop unlicensed/uninsured	40 (22)	25.00	40.00	N/A
No plates/expired plates/expired validation	40 (22) (i)	75.00	150.00	25.00 (if proof of insurance)
Move vehicle to avoid time parking restrictions	40 (22) (ii)	25.00	40.00	N/A
Use vehicle as a dwelling	40 (22) (iii)	25.00	40.00	N/A
Stop outside of lines	40 (23)	75.00	100.00	N/A
Stop in fire/bus lane	40 (24)	75.00	100.00	N/A
Stop not parallel to curb	40 (25)	25.00	40.00	N/A
Stop on highway over 48 hours	40 (26)	25.00	40.00	N/A
Park where restricted in City parking facility	40 (27)	25.00	40.00	N/A
Park where prohibited	41 (1)	25.00	40.00	N/A
Park where restricted	41 (2)	25.00	40.00	N/A
Park where prohibited in school zone	41 (3)	75.00	100.00	N/A
Park where restricted in school zone	41 (4)	75.00	100.00	N/A
Prohibited vehicles on City street	42	100.00	150.00	N/A
Park trailer without reflective tape	43	100.00	150.00	N/A

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Highway Use Bylaw, 2018, No. 4033

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ¹
Unhitched trailer on City street	44	100.00	150.00	N/A
Parked incorrect angle	46	25.00	40.00	N/A
Stop without safety requirements	47	25.00	40.00	N/A
Stop in passenger loading zone	48 (2)	25.00	40.00	N/A
Stop in loading zone	48 (3)	25.00	40.00	N/A
Disabled permit not displayed	51 (2) i	75.00	100.00	N/A
Stop in disabled persons area	51 (2) ii	75.00	100.00	N/A
Obstruction of firefighting vehicle	54 (1)	75.00	100.00	N/A
Obstruction of traffic by motor vehicle	54 (2)	75.00	100.00	N/A
Obstruction of road end by motor vehicle	54 (3)	50.00	75.00	N/A
Obstruction of road work	54 (4)	50.00	75.00	N/A
Improper display of permit	55 (3) i	75.00	100.00	N/A
Park where restricted contrary to permit	55 (3) ii	75.00	100.00	N/A
Operate cycle in unsafe manner	63	75.00	100.00	N/A
Operate cycle contrary to duties	64	75.00	100.00	N/A

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Highway Use Bylaw, 2018, No. 4033

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ¹
Damage highway tree/timber	65 (1)	100.00	150.00	N/A
Alter highway level	65 (2)	100.00	150.00	N/A
Place/construct/ maintain encroachment on highway	65 (3)	100.00	150.00	N/A
Dig up/remove part of highway	65 (4)	100.00	150.00	N/A
Construction on highway	65 (6)	100.00	150.00	N/A
Encumber/obstruct/ encroach highway	65 (7)	100.00	150.00	N/A
Install/operate minor excavation on highway	65 (8)	100.00	150.00	N/A
Obstruct Officers in line of duty	65 (9) a	100.00	150.00	N/A
Obstruct school patrol	65 (9) b	100.00	150.00	N/A
Obstruct emergency/utility/City vehicles	65 (9) c	100.00	150.00	N/A
No permit/lane closure	67 (1)	100.00	150.00	N/A
No permit/highway use	67 (2)	100.00	150.00	N/A
No permit/highway encroachment	67 (3)	100.00	150.00	N/A
Accident debris on highway	78 (2)	75.00	100.00	N/A
Unmarked excavation site	78 (3)	100.00	150.00	NA
Placement of fuel/lumber/merchandise/c	78 (4)	100.00	150.00	N/A

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Highway Use Bylaw, 2018, No. 4033

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ¹
hattel/ware on highway				
Incorrect/fail to address	78 (6)	100.00	150.00	N/A
Damage tree/shrub/plant/ bush hedge	78 (7) i	100.00	150.00	N/A
Damage fence on highway	78 (7) ii	100.00	150.00	N/A
Damage lighting on highway	78 (7) iii	100.00	150.00	N/A
Damage traffic control device	78 (7) iv	100.00	150.00	N/A
Illegal sign	78(8)	100.00	150.00	N/A
Mark/imprint/deface highway structure	78 (9)	100.00	150.00	N/A
Impede/obstruct drainage/ditch	78 (10)	100.00	150.00	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Nature Area Regulation Bylaw No. 1433

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Deposit Compost/Refuse	3 (a)	100.00	150.00	n/a
Damage Tree/Plant	3 (d)	100.00	150.00	n/a
Damage/Deface City Property	3 (f)	100.00	150.00	n/a
Start Fire	3 (g)	100.00	150.00	n/a
Permit Animal at Large	3 (h)	100.00	150.00	n/a
Tease/Molest/Injure Animal	3 (j)	100.0	150.00	n/a
Vending in Nature Area	4	100.00	150.00	n/a
Erect/Place Building/Structure	6	100.00	150.00	n/a
Excavation/Removal of Earth	7 (a)	100.00	150.00	n/a
Maintain Landscaped Area	7 (b)	100.00	150.00	n/a
Unlawful Assembly	8	100.00	150.00	n/a
Operate Motor Vehicle in Nature Area	12	100.00	150.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Noise Control Bylaw No. 2891

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Noise which disturbs	3	100.00	150.00	n/a
Animal noise which disturbs	4	100.00	150.00	n/a
Animal noise after hours	5 (a)	200.00	300.00	n/a
Amplified music/speech after hours	5 (b)	200.00	300.00	n/a
Heat Pump noise	5 (c)(i)	100.00	150.00	n/a
Heat Pump noise after hours	5 (c)(ii)	200.00	300.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Parks & Facilities Regulation Bylaw No. 3421

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Obstructing police officer or employee	4.2	150.00	225.00	n/a
Entering after hours	7.2	150.00	225.00	n/a
Entering restricted area	8.1	150.00	225.00	n/a
Unauthorized liquor	8.2	150.00	225.00	n/a
Damage or vandalism	8.5	150.00	225.00	n/a
Unauthorized disposal	8.6	150.00	225.00	n/a
Unauthorized encroachment	8.9	150.00	225.00	n/a
Unauthorized advertising	8.16 (a)	150.00	225.00	n/a
Unauthorized business	8.16 (b)	150.00	225.00	n/a
Failure to dispose animal waste	8.19	150.00	225.00	n/a

(1) Where Compliance Agreement Entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Pesticide Use Control Bylaw No. 3767

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Use Pesticide	3	100.00	150.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Property Standards and Nuisance Abatement Bylaw No. 4190

Column 1 OFFENCE	Column 2 SECTION NO. IN BYLAW	Column 3 DISCOUNTED PENALTY IN \$ (within 14 days)	Column 4 FULL PENALTY IN \$ (after 14 days)	Column 5 COMPLIANCE AGREEMENT DISCOUNT ¹
Nuisance at law	4.1	\$200.00	\$250.00	N/A
Act which unreasonably interferes	4.2	\$400.00	\$500.00	N/A
Offence under CDSA, CCC, LCLA	4.3	\$400.00	\$500.00	N/A
Lighting which creates nuisance	5.1	\$125.00	\$250.00	N/A
Storage of material	6.1 (a)	\$200.00	\$250.00	N/A
Storage of vehicle	6.1 (b)	\$200.00	\$250.00	N/A
Over height ground cover	6.1 (c)	\$200.00	\$250.00	N/A
Dilapidated building	6.1 (d)	\$200.00	\$250.00	N/A
Accumulated materials	6.1 (e)	\$200.00	\$250.00	N/A
Dilapidated fence	6.1 (f)	\$200.00	\$250.00	N/A
Noxious weeds	6.1 (g)	\$200.00	\$250.00	N/A
Piles of natural material	6.1 (h)	\$200.00	\$250.00	N/A
Graffiti	6.1 (i)	\$200.00	\$250.00	N/A
Water collection	6.1 (j)	\$200.00	\$250.00	N/A
Noise which disturbs	7.1	\$200.00	\$300.00	N/A
Noise from device which disturbs	7.2	\$200.00	\$300.00	N/A
Obstruct Officer	13.3	\$250.00	\$500.00	N/A
Provide false information to Officer	13.4	\$250.00	\$500.00	N/A

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Scrap Metal Dealer Bylaw No. 3740

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENLTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Failure to maintain goods register	5 (a)-(d)	n/a	500.00	n/a
Failure to maintain seller register	9 (a)-(c)	n/a	500.00	n/a
Failure to produce goods register	12 (a)-(b)	n/a	500.00	n/a
Offsite transaction	16 (a)	n/a	500.00	n/a
After hours transaction	16 (b)	n/a	500.00	n/a
Accept metal with obliterated serial number	16 (c)	n/a	500.00	n/a
Transaction with person under 18	16 (d)(i)	n/a	500.00	n/a
Transaction with intoxicated person	16 (d)-(ii)	n/a	500.00	n/a
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	n/a	500.00	n/a
Transaction with unauthorized person	19 (a)-(b)	n/a	500.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Second Hand Dealer Bylaw No. 3774

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Failure to maintain goods register	3	n/a	500.00	n/a
Failure to transmit goods register	5 (c)	n/a	500.00	n/a
Failure to maintain seller register	7	n/a	500.00	n/a
Failure to produce goods register	12 (a)-(b)	n/a	500.00	n/a
Refuse inspection	12 (d)	n/a	500.00	n/a
Offsite transaction	16 (a)	n/a	500.00	n/a
After hours transaction	16 (b)	n/a	500.00	n/a
Obliterated serial number	19 (c)	n/a	500.00	n/a
Transaction with person under 18	16 (d)(ii)	n/a	500.00	n/a
Transaction with intoxicated person	16 (d)(ii)	n/a	500.00	n/a
Alter or dispose of goods within 7 days	17 (b)-(c)	n/a	500.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Smoking Control Bylaw No. 4037

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Smoke within 7.5 metres of an entrance	4.1	200.00	250.00	n/a
Smoke within 7.5 metres of a transit stop	4.2	200.00	250.00	n/a
Smoke in any City park or public space	4.3	200.00	250.00	n/a
Smoke on any City street as part of an event	4.4	200.00	250.00	n/a
Smoke in a customer service area	4.5	200.00	250.00	n/a
Smoke in a place of assembly	4.6	200.00	250.00	n/a
Smoke outdoors where prohibited by sign	4.7	200.00	250.00	n/a
Smoke in a passenger directed vehicle	4.8	200.00	250.00	n/a
Smoke in vehicle with minor occupant	4.9	200.00	250.00	n/a
Smoke within 7.5 metres of a crosswalk	4.10	200.00	250.00	n/a
Failure to produce ID	6.5	250.00	500.00	n/a
Obstruction of an Officer	6.6	250.00	500.00	n/a
Failure to extinguish	6.7	200.00	250.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Solid Waste Bylaw No. 3900

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Contaminants in recycling cart	6.1 (a)	250.00	300.00	n/a
Contaminants in green waste cart	6.1 (b)	250.00	300.00	n/a
Contaminants in garbage cart	6.1 (c)	250.00	300.00	n/a
Unlocked City container	6.1 (f)	450.00	500.00	n/a
Unpermitted private container	6.3 (a)	100.00	150.00	n/a
Unlocked private container	6.3 (b)	450.00	500.00	n/a
Unsecured wildlife attractants	6.4	450.00	500.00	n/a
Container set out when prohibited	8.1 (b)	100.00	150.00	n/a
Fail to unlatch container	8.1 (d)	50.00	75.00	n/a
Failure to secure container after collection	8.1 (e)	100.00	150.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Tree Bylaw No. 4108

DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Tree other than a significant or heritage tree				
Cutting or removing tree without permit	5.1(a)	\$400	\$500	n/a
Damaging or allowing tree to be damaged without permit	5.1(b)	\$320	\$400	n/a
Significant tree other than a heritage tree				
Cutting or removing tree without permit	5.1(c) 10.5	\$400	\$500	n/a
Damaging, or allowing tree to be damaged without permit	5.1(d)	\$400	\$500	n/a
Significant tree further defined as a heritage tree				
Cutting or removing tree without permit	5.1(e)	\$400	\$500	n/a
Damaging, or allowing tree to be damaged without permit	5.1(f)	\$400	\$500	n/a
Actions related to Trees and Tree Permits				
Failure to adhere to the terms or conditions of a permit	5.1(g)	\$400	\$500	n/a
Failure to visibly post permit during specified activities	6.9	\$160	\$200	n/a
Failure to maintain a protective barrier during tree cutting	9.1, 9.2, 9.4, 9.5	\$160	\$200	n/a
Failure to plant replacement tree as per approved replacement plan	7.5, 7.8	\$400	\$500	n/a
Obstructing City agent from inspecting site	10.2	\$400	\$500	n/a
Failure to comply with a Stop Work Order	10.3	\$400	\$500	n/a

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Drinking Water Conservation Plan Bylaw No. 4045

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Unauthorized watering – Stage 1	1 (1.1)	75.00	100.00	n/a
Unauthorized watering - Stage 2	1 (2.1)	100.00	150.00	n/a
Unauthorized watering – Stage 3	1 (3.1)	200.00	300.00	n/a
Unauthorized watering – Stage 4	1 (4.1)	300.00	450.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Waterways Protection Bylaw No. 917

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Pollute Watercourse	2	n/a	500.00	n/a
Obstruct Watercourse	3	n/a	500.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Zoning Bylaw No. 3630

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Illegal use	II 5(a)	200.00	300.00	50%
Allow illegal use	II 5(b)	200.00	300.00	50%
Residential use of unserviced lot	II (6)(a)	100.00	150.00	n/a
Prohibited Use	II (6)(b)	100.00	150.00	n/a
Mobile home/float home	II (6)(c)	100.00	150.00	n/a
Prohibited use in liquor establishment	II (6)(d)	100.00	150.00	n/a
Excessive seating capacity/floor area	III (4.3) Note 21	200.00	300.00	50%
Excessive sales floor area	III (4.3) Note 22	200.00	300.00	50%
Excessive total floor area	III (4.3) Note 23	200.00	300.00	50%
Unauthorized accessory building or structure	III (2.2)	100.00	150.00	n/a
Use of accessory building as dwelling	III (2.3)	100.00	150.00	50%
Accessory building too close to lane	III (2.7)	100.00	150.00	n/a
Excessive area of accessory building	III (2.4)	100.00	150.00	n/a
Overheight accessory building	III (2.6)	100.00	150.00	50%
Accessory building in a residential setback area	III (2.7)	100.00	150.00	50%
Accessory building in a non-residential setback area	III (2.8)	100.00	150.00	n/a
Prohibited vehicle in a residential zone	III (3.1)	100.00	150.00	n/a
Inadequate landscaping	III (4)(1.2)	100.00	150.00	50%
Outdoor storage in setback area	III (4)(1.3)	100.00	150.00	n/a
Unscreened storage area	III (4)(1.4)	100.00	150.00	n/a
Unscreened parking/loading/display area	III (4)(1.5)	100.00	150.00	n/a
Parking/loading screen not high enough	III (4)(1.6)	100.00	150.00	n/a
Display area screen not high enough	III (4)(1.7)	100.00	150.00	n/a
Fence too high	III (4)(1.8)	100.00	150.00	n/a

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Zoning Bylaw No. 3630 (cont'd)

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Fence/wall/screen in sight triangle	III (4)(1.9)	100.00	150.00	n/a
Illegal home business combination	III (5.1)(a)	100.00	150.00	50%
Excessive home business area	III (5.1)(b)	100.00	150.00	n/a
Home business not enclosed	III (5.1)(c)	100.00	150.00	n/a
Prohibited home business activity	III (5.1)(d)	100.00	150.00	n/a
Operate home business after hours	III (5.1)(e)	100.00	150.00	n/a
Excessive personnel – A, RS or RD zone	III (5.2)(a)	100.00	150.00	n/a
Excessive tutorial or personal services	III (5.2)(b)	100.00	150.00	n/a
Excessive pet grooming activity	III (5.2)(c)	100.00	150.00	n/a
Excessive visits – A, RS, or RD zone	III (5.2)(d)	100.00	150.00	n/a
Inadequate parking – A, RS or Rd zone	II (5.2)(c)	100.00	150.00	n/a
Excessive personnel – RTh, RRh, RA, CDS or C zone	III (5.3)(a)	100.00	150.00	n/a
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	100.00	150.00	n/a
Prohibited pet grooming/personal service	III (5.3)(c)	100.00	150.00	n/a
Excessive visits – RTh,RRh,RA,Cd or C zone	III (5.3)(d)	100.00	150.00	n/a
Bed and breakfast with secondary suite	III (5.4)(f)	100.00	150.00	n/a
Child care with secondary suite	III (6.2)	100.00	150.00	50%
Illegal suite – Zone A	II (1.3)	200.00	300.00	n/a
Illegal suite – RSI zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RS2 zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RS3 zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RS4 zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RD zone	II (2.3)	200.00	300.00	n/a

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Zoning Bylaw No. 3630 (cont'd)

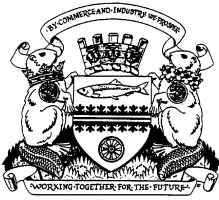
Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT⁽¹⁾
Illegal suite – RTh1 zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RTh2 zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RTh3 zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RTh zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RA1 zone	II (2.3)	200.00	300.00	n/a
Illegal suite – RA2 zone	II (2.3)	200.00	300.00	n/a
Illegal suite – NC zone	II (3.3)	200.00	300.00	n/a
Illegal CC zone	II (3.3)	200.00	300.00	n/a
Illegal suite – LFC zone	II (3.3)	200.00	300.00	n/a
Illegal suite- HC zone	II (3.3)	200.00	300.00	n/a
Illegal suite – SSC zone	II (3.3)	200.00	300.00	n/a
Illegal suite – RC zone	II (3.3)	200.00	300.00	n/a
Illegal suite – M1	II (4.3)	200.00	300.00	n/a
Illegal suite – M2 zone	II (4.3)	200.00	300.00	n/a
Illegal suite – M3 zone	II (4.3)	200.00	300.00	n/a
Illegal suite – P1 zone	II (5.3)	200.00	300.00	n/a
Illegal suite – P2 Zone	II (5.3)	200.00	300.00	n/a
Illegal suite – P3 zone	II (5.3)	200.00	300.00	n/a
Illegal suite – P4 zone	II (5.3)	200.00	300.00	n/a
Illegal suite – P5 zone	II (5.3)	200.00	300.00	n/a
Illegal suite – CD1 zone	II (6.1.2)	200.00	300.00	n/a
Illegal suite – CD2 zone	II (6.2.2)	200.00	300.00	n/a
Illegal suite – CD3 zone	II (6.3.2)	200.00	300.00	n/a
Illegal suite – CD4 zone	II (6.4.2)	200.00	300.00	n/a
Illegal suite – CD5 zone	II (6.5.2)	200.00	300.00	n/a
Illegal suite – CD6 zone	II (6.6.2)	200.00	300.00	n/a
Illegal suite – CD7 zone	II (6.7.2)	200.00	300.00	n/a
Illegal suite – CD8 zone	II (6.8.2)	200.00	300.00	n/a
Illegal suite – CD9 zone	II (6.9.2)	200.00	300.00	n/a
Illegal suite – CD10 zone	II (6.10.2)	200.00	300.00	n/a
Illegal suite – CD11 zone	II (6.11.2)	200.00	300.00	n/a
Illegal suite – CD12 zone	II (6.12.2)	200.00	300.00	n/a
Illegal suite – CD13 zone	II (6.13.2)	200.00	300.00	n/a
Illegal suite – CD14 zone	II (6.14.2)	200.00	300.00	n/a
Illegal suite – CD15 zone	II (6.15.2)	200.00	300.00	n/a
Illegal suite – CD16 zone	II (6.16.2)	200.00	300.00	n/a
Illegal suite – CD17 zone	II (6.17.2)	200.00	300.00	n/a
Illegal suite – CD18 zone	II (6.18.2)	200.00	300.00	n/a
Illegal suite – CD19 zone	II (6.19.2)	200.00	300.00	n/a
Illegal suite – CD20 zone	II (6.20.2)	200.00	300.00	n/a
Illegal suite – CD21 zone	II (6.21.2)	200.00	300.00	n/a
Illegal suite – CD22 zone	II (6.22.2)	200.00	300.00	n/a
Illegal suite – CD23 zone	II (6.23.2)	200.00	300.00	n/a

SCHEDULE "A"
Designated Bylaw Contraventions and Penalties

Zoning Bylaw No. 3630 (cont'd)

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT ⁽¹⁾
Illegal suite – CD24 zone	II (6.24.2)	200.00	300.00	n/a
Illegal suite – CD25 zone	II (6.25.2)	200.00	300.00	n/a
Illegal suite – CD26 zone	II (6.26.2)	200.00	300.00	n/a
Illegal suite – CD27 zone	II (6.27.2)	200.00	300.00	n/a
Illegal suite – CD28 zone	II (6.28.2)	200.00	300.00	n/a
Illegal suite – CD29 zone	II (6.29.2)	200.00	300.00	n/a

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



SCHEDULE "B"
Compliance Agreement

Pursuant to Bylaw Notice Enforcement Bylaw No. 3814, 2013.

I, _____ (name), of _____
_____ (address)

acknowledge receipt of bylaw notice(s) # _____ (the "Bylaw Notice"), and wish to enter into a Compliance Agreement, whereby I agree to fulfill certain conditions, in exchange for a reduced penalty.

Specifically, I agree to pay the reduced penalty of \$ _____ on or before _____.

Further, I agree to comply with the following terms and conditions of this Agreement:

1) On or before _____ I will _____

_____ ; and

2) On or before _____ I will _____

I understand that this agreement is binding on me for one year from the date of this agreement.

I also understand that if I breach a term of this agreement, or fail to observe or perform the above terms and conditions, the City's Screening Officer may rescind this agreement. I understand that if this agreement is rescinded, I will have 14 days to dispute the Screening Officer's decision to rescind the agreement, and that if I do not dispute this decision in that time, the full penalty stated in the Bylaw Notice of \$ _____ will be immediately due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

Signature of Bylaw Notice Recipient

Signature of Screening Officer

Date

Date