



ENGINEERING & OPERATIONS DEPARTMENT
#200 2564 Shaughnessy Street, Port Coquitlam, BC V3C 3G4
ph: 604.927.5420 fax: 604.927.5407 engineering@portcoquitlam.ca

SOIL REMOVAL OR DEPOSIT PERMIT APPLICATION

Please print clearly

Date: _____

File #: _____

(Office Use ONLY)

APPLICANT INFORMATION

Name: _____

Address: _____
(include postal code)

Phone: _____ Email: _____

REGISTERED PROFESSIONAL INFORMATION

Name: _____

Address: _____
(include postal code)

Phone: _____ Email: _____

SITE INFORMATION (where activity will occur)

Civic Address: _____

Legal Description of Property(ies): _____

Present Use of Property: _____

Present Zoning of Property: _____

SOIL REMOVAL/DEPOSIT INFORMATION (prepared by Registered Professional)

Table with 3 columns: Estimated Quantity of Soil, Type of Material, Quantity. Rows include 'to be REMOVED' and 'to be DEPOSITED' with m³ units.

Estimate prepared by:

(Signature & Seal)

(Date)

CONSULTANT'S REPORT & PLANS

Attached, as part of this application, is the following information as required in the Soil Removal and Deposit Bylaw No. 3331.

Initial	Requirement
_____	site plan illustrating all significant topographic and hydraulic features, buildings, structures and vegetation (Drawings are drawn to scale and show adjacent areas within 25m of site)
_____	purpose, scale and volume of the proposed soil removal/deposit, and the methods to be used
_____	methods of drainage control during and after the excavation or filing
_____	methods to control dust, noise and visual impacts to adjacent lands
_____	methods of providing landscape screening
_____	methods of access to the site during the excavation
_____	communication plan to advise and inform residents adjacent to the site of the operation's activities on a periodic basis
_____	certification that any soil to be deposited meets the Ministry of Environment criteria for the permitted land use
_____	evidence that the person or firm responsible is covered by liability insurance with a minimum coverage of \$5,000,000
_____	the Permit Fee, Removal / Deposit Fee, and Security Deposit

I declare that the above and attached information is correct and that I am aware of the terms and conditions of the *Soil and Removal and Deposit Bylaw 2002, No. 3331*, and will abide by the regulations and requirements imposed by the said bylaw and any permit issued to me in connection with the proposed soil removal/deposit operation.

I have fulfilled the complete application requirements, and agree to pay any additional costs incurred by the City for services in processing the application.

(Signature of Applicant) _____
(Date)

I consent to the submitting of this application. *(if applicant is not the registered owner)*

(Signature of Owner) _____
(Date)

Note: Any documentation or information relating to the application that is in the custody or control of the City is subject to the *Freedom of Information and Protection of Privacy Act (BC)*.

OFFICE USE ONLY				(Fee calculation as per the Soil Removal and Deposit Bylaw No. 3331)	
Other Applications				Fees	Receipt #
Highway Use Permit:	<input type="checkbox"/> n/a	<input type="checkbox"/> issued	<input type="checkbox"/> in process	Application Fee:	\$ <u>150.00</u>
Tree Removal Permit:	<input type="checkbox"/> n/a	<input type="checkbox"/> issued	<input type="checkbox"/> in process	Removal/Deposit Fee:	\$ _____
Watercourse DP:	<input type="checkbox"/> n/a	<input type="checkbox"/> issued	<input type="checkbox"/> in process	Security Deposit:	\$ _____
Other: _____	<input type="checkbox"/> n/a	<input type="checkbox"/> issued	<input type="checkbox"/> in process	Other: _____	\$ _____
				TOTAL	\$ _____