



Request for Personal Assistant Subsidy

Please note that this form is to request free or subsidized admission to public recreation sessions for Personal Assistants who provide support for individuals with a disability.

Please print clearly.

Name of Person **Requiring the Support:** _____

Address: _____ Postal Code: _____

Birthdate: _____ Email: _____

Phone Numbers: _____ (day time) _____
(evenings)

If this application is for someone under 19 years old, please provide:

Guardian's Name: _____

Guardian's Phone Number: _____ Email: _____

Does your Personal Assistant work for an agency? Yes No

If "yes", please provide: Name of Agency: _____

Phone Number: _____

Contact Person: _____

Is your disability permanent? Yes No

Do you require a Personal Assistant to be actively supporting you so that you can participate in your chosen activity? Yes No



PORT COQUITLAM RECREATION

Please explain your circumstances:

Once completed, hand this application to the customer service desk at any recreation facility.

Personal Assistant Funding Subsidy Scholarship Process

When you are applying for subsidy scholarship, this is the process:

1. Step 1	Complete a Request for Personal Assistant Subsidy Scholarship application form.
2. Step 2	Return the completed application to any City –owned recreation facility.
3. Step 3	Your application form will be reviewed by staff.
4. Step 4	If you meet the program’s requirements, the person requiring the assistance will have their picture taken. Once their picture has been taken, a membership card will be printed.
5. Step 5	The person requiring the assistance can present the card at either the Hyde Creek Recreation Centre or Port Coquitlam Recreation Complex and their Personal Assistant will receive subsidized admittance. The person requiring the assistance will still be required to pay the full admission fee unless they have been approved through the Request for Individual Subsidy Scholarship Program.