To review all matters referred to the Committee related to Crime Prevention, Fire, RCMP Operations, Emergency Measures, Bylaw Enforcement, Animal Control and Bear Control.

A special meeting of the Community Safety Committee of the Corporation of the City of Port Coquitlam was held at 3:30 pm on Thursday, May 4, 2017 in the Heritage Room, 3rd Floor, City Hall 2580 Shaughnessy Street, Port Coquitlam.

VOTING MEMBERS:
Councillor Glenn Pollock, Chair
Councillor Mike Forrest, Vice-Chair
Councillor Brad West, Member

ADVISORS TO THE COMMITTEE:
Andrew Carroll

STAFF REPRESENTATIVES:
John Leeburn, Chief Administrative Officer
Nick Delmonico, Fire Chief
Sean Maloney, Superintendent RCMP
Bryon Massie, Inspector RCMP
Robin Wishart, Director of Corporate Support
Paula Jones, Manager of Bylaw Services
Jodie McNeice, Manager of Community Police
Candice Critchlow, Incoming Manager of Community Police
Jennifer Lambert, Committee Clerk

Others:
Gabryel Joseph, Manager of Corporate Office & Lands
Kerrie Gaudette (Item 3.1)
Aurora Lore (Item 3.1)

1. ADOPTION OF THE AGENDA
1.1. It was MOVED and SECONDED That the Agenda of the May 4, 2017 Community Safety Committee Meeting be adopted.

Carried.
2. **ADOPTION OF THE MINUTES**

2.1. **It was MOVED AND SECONDED**

That the Minutes of the March 2, 2017 Community Safety Committee Meeting be adopted as circulated.

Carried.

Bylaw Officers Kerrie Gaudette and Aurora Lore left the meeting at 3:36 pm

3. **DELEGATION**

3.1 **4U Day Spa - Liu Ying and Forest Zhao**

The Committee heard the appeal regarding the cancellation of the business license. The Chair thanked the Delegation for attending and informed them a response would be forthcoming.

The Superintendent arrived at the meeting at 3:45 pm

4. **REPORTS**

4.1 **Proposed Amendment to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Utilization Bylaw No. 2743**

It was MOVED AND SECONDED

That Committee forward the proposed bylaw amendments related to waterway protection for the Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Utilization Bylaw No. 2743 to Council for introduction and adoption

Carried.

5. **BUSINESS ARISING FROM MINUTES**

5.1 **Tracking Status**

- The Conservation Officer provided a map indicating that bear activity is up especially in the Mary Hill area. Bylaw Officers will be conducting proactive enforcement in the specified areas. *This item will be removed from the Tracking Status unless new information arises.*
- The RCMP Inspector stated that the Guest Street property which was being monitored was recently sold. *This item will be removed from the Tracking Status.*
- Add to the Tracking Status: *Prohibitive Business Use in Spas*

6. **NEW BUSINESS**

6.1 **Verbal Updates**

The Fire Chief informed the Committee that:

- the A&W Restaurant fire was caused by an electrical problem
- the Fire Department will be revising a number of response protocols to create more efficiencies, specifically with regards to:
  - low priority medical calls
  - alarm system activations
  - motor vehicle accidents

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Minutes of the Meeting of the Community Safety Committee

May 4, 2017
• a new in-service training module is being implemented
• a Fall Prevention Program is being developed for local care facilities

The RCMP Inspector stated that two Burnaby residents have been charged with robbing local convenience stores.

The Manager of Community Police introduced Candice Critchlow who will be replacing Jodie McNeice who retires at the end of June.
• the Committee thanked Jodie McNeice for all her hard work and commitment over the years
• The Manager stated that:
  o the 2017 Graffiti Audit is almost complete
  o Telus is working with public education programs to use students’ artwork on utility boxes to prevent graffiti
  o the BIA will be receiving a presentation on fraud

The Manager of Bylaw Services said that:
• the Director of Corporate Services will be handling parking complaints caused by the Recreation Complex renovations
• the Animal Control Bylaw report will be brought to the next meeting in June for discussion

7. **ADJOURNMENT**
That the special meeting of the Community Safety Committee of May 4, 2017 be adjourned at 4:09 pm.

Carried.

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Councillor Glenn Pollock
Chair
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Nick Delmonico
Fire Chief

The official minutes of the May 4, 2017 Community Safety Committee are not read and adopted until certified correct by the Committee Chairperson.

Minutes of the Meeting of the Community Safety Committee
May 4, 2017