

# **Finance & Budget Committee Regular Minutes**

Heritage Room, 3<sup>rd</sup> Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC  
March 20, 2018

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**Present:**

Chair – Councillor Washington  
Councillor Forrest  
Councillor Penner  
Councillor Pollock  
Councillor West

**Absent:**

Councillor Dupont  
Mayor Moore

**Directors & Officers Present:**

Chief Administrative Officer  
Corporate Officer  
Director, Corporate Support  
Director, Development Services  
Director, Engineering and Public Works  
Director, Finance  
Director, Human Resources  
Director, Recreation  
Fire Chief

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## **1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**Moved - Seconded:**

*That the March 20, 2018, Regular Finance & Budget Committee Meeting Agenda take a brief recess at 6:31 p.m.*

**Carried**

**Moved - Seconded:**

*That the March 20, 2018, Regular Finance & Budget Committee Meeting Agenda reconvene at 7:05 p.m.*

**Carried**

## **2. ADOPTION OF THE AGENDA**

### **2.1 Adoption of the Agenda**

**Moved - Seconded:**

*That the March 20, 2018, Regular Finance & Budget Committee Meeting Agenda be adopted as circulated.*

**Carried**

## **3. REPORTS**

### **3.1 Electric Vehicle Charging Station Pilot Project – Request for Funding**

**Moved - Seconded:**

*That the Finance and Budget Committee direct staff to apply for the federal and provincial grants for a high speed electric vehicle charging station; and, if the grant applications are successful, that:*

1. *The Finance and Budget Committee recommend to Council that the 2018 Financial Plan be amended to include the high speed electric vehicle charging station project at a cost of \$36,000 to be funded by:*
  - \$18,200 from a federal grant;
  - \$9,100 from a provincial grant;
  - \$2,500 contribution from the Port Coquitlam Business Improvement Association; and

- \$6,200 in one-time funding in 2018 from accumulated surplus.
- 2. *The City not impose a fee for use of the charger during the first year of operation (proposed term for the pilot project).*

Carried

Opposed: Councillors Washington and West

**3.2 Employer Health Tax**

Moved - Seconded:

*That the Mayor, on behalf of Council, write a letter to the Provincial Government, requesting that local governments and school boards be exempted from the new Employer Health Tax designed to help fund the elimination of Medical Services Premiums.*

Carried

Councillor West left the meeting at 7:30 p.m. and returned at 7:31 p.m.

**3.3 Boulevard Maintenance Bylaws**

Moved - Seconded:

*That Finance and Budget Committee direct staff to maintain current boulevard maintenance practices when preparing a new bylaw for Council consideration.*

Defeated

Opposed: Councillors Forrest, Washington and West

**3.4 Update to Schedule “J” (Filming Fees)**

Moved - Seconded:

*That the Finance and Budget Committee direct staff to prepare an amendment to the Fees and Charges Bylaw, 2015, No. 3892 to replace Schedule “J” (Filming Fees) with an updated schedule.*

Carried

**4. ADJOURNMENT**

**4.1 Adjournment of the Meeting**

Moved - Seconded:

*That the March 20, 2018, Regular Finance & Budget Committee Meeting be adjourned at 8:02 p.m.*

Carried

Certified Correct,

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Vice-Chair, Councillor L. Dupont

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Corporate Officer, G. Joseph