

<b>2. EXPENDITURES</b>		
Name of Organization:		
ONLY enter data in the <b>GREEN COLOURED BOXES!</b> Other coloured boxes are for <b>STAFF USE ONLY</b> and may contain formulas. Do NOT alter, delete or over-write any formulas!		
<b>EXPENDITURES</b>	<b>PROJECT CATEGORY BUDGET</b>	
	Project Dates - From:	
	To:	
	AMOUNT	Provide details and breakdowns in this column.
<b>PROJECT PERSONNEL</b>		
Artistic Director or Producer Salary/Fees		
Artists' Fees / Honorariums		
Other Project / Programming Fees		
Production Fees		
Technical Fees		
Other (please specify)		
Other (please specify)		
Sub-Total / Project Personnel:	0	
<b>PRODUCTION COSTS</b>		
Venue / Site Rental		
Equipment Rental		
Material and Supplies (please specify)		
Technical Expenses		
Production Costs (please specify)		
Transportation		
Artist Travel / Accommodation / Per Diem		
Documentation		
Other (please specify)		
Other (please specify)		
Sub-Total / Production Costs:	0	
<b>OUTREACH &amp; PROMOTION</b>		
Promotion/Publicity Personnel/Fees		
Outreach Expenses		
Promotional Materials (flyers, programmed, posters, etc)		
Advertising Expenses (print, radio,TV, etc)		
Web/Social Media Expenses		
Other (please specify)		
Other (please specify)		
Sub-Total / Outreach & Promotion:	0	
<b>ADMINISTRATION (Project Specific Only)</b>		
Administrative Staff / Contractors		
Office Rent		
Other Admin Expenses (e.g. supplies, telecommunications, etc)		
Other (please specify)		
Other (please specify)		
Sub-Total / Administration:	0	
<b>IN-KIND EXPENSES</b>		
Other (please specify)		
Other (please specify)		
Other (please specify)		
Sub-Total / In-Kind Expenses:	0	
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>
<b>Surplus / Deficit (must be \$0 balance)</b>	<b>0</b>	<b>0</b>