

Finance & Budget Committee Regular Minutes

Heritage Room, 3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC
March 6, 2018

Present:

Chair - Councillor Washington
Councillor Dupont
Councillor Forrest
Councillor Penner
Councillor Pollock
Councillor West
Mayor Moore

Absent:

Directors & Officers Present:

Chief Administrative Officer
Corporate Officer
Director, Corporate Support
Director, Development Services
Director, Finance
Director, Human Resources
Director, Engineering and Public Works
Director, Recreation
Fire Chief
RCMP Superintendent

1. CALL TO ORDER

The meeting was called to order at 4:32 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Moved - Seconded

That the March 6, 2018, Regular Finance & Budget Committee Meeting Agenda be adopted with the following changes:

- *The addition of: Waiver of Public Notice of a Closed meeting as Item 6.1*
- *The addition of: Resolution to Close the meeting as Item 6.2*
- *That Item 6.1 be made time specific to the first order of business following Confirmation of Minutes*

Carried

3. CONFIRMATION OF MINUTES

3.1 Minutes of the January 30, 2018, Regular Finance & Budget Committee Meeting

Moved - Seconded

That January 30, 2018, Regular Finance & Budget Committee Meeting Minutes be adopted.

Carried

3.2 Minutes of the February 6, 2018, Regular Finance & Budget Committee Meeting

Moved - Seconded

That the February 6, 2018, Regular Finance & Budget Committee Meeting Minutes be adopted.

Carried

3.3 Minutes of the February 20, 2018, Regular Finance & Budget Committee Meeting

Moved - Seconded

That the February 20, 2018, Regular Finance & Budget Committee Meeting Minutes be adopted.

The meeting was temporarily suspended at 4:35 p.m. as per Item 6.1.

The meeting reconvened at 4:37 p.m.

4. REPORTS

4.1 2018 Draft Budget Public Input

Staff provided a presentation.

4.2 2018 Draft Budget Update

Moved - Seconded

That Finance and Budget Committee direct staff to include the following items in the 2018-2022 Financial Plan:

- *\$25,000 annually from taxes for ongoing crack sealing;*
- *\$25,000 annually from taxes for ongoing line painting; and*
- *\$400,000 in one-time funding in 2018 from accumulated surplus for road maintenance, and provide a report to Committee, prior to April 10, outlining the service level impact of the additional \$400,000 of one-time funding.*

Carried

Opposed: Councillor Penner

Moved - Seconded

That Finance & Budget Committee direct staff to prepare the 2018-2022 Financial Plan Bylaw for Council approval, based on the budget presented on December 18, 2017, all subsequent amendments, as presented in the March 6, 2018, staff report, "2018 Draft Budget Update", and including amendments approved at the March 6, 2018, Finance & Budget Committee:

- *\$25,000 annually from taxes for ongoing crack sealing;*
- *\$25,000 annually from taxes for ongoing line painting; and*
- *\$400,000 in one-time funding in 2018 from accumulated surplus for road maintenance.*

Carried

Opposed: Councillor Penner

4.3 2017 Workplan Updates

Members of the committee asked staff questions regarding the 2017 Workplan Updates report.

Mayor Moore left the meeting at 5:30 p.m.

Mayor Moore returned to the meeting at 5:36 p.m.

Councillor Pollock left the meeting at 5:45 p.m.

Councillor Pollock returned to the meeting at 5:47 p.m.

Councillor Penner left the meeting at 5:47 p.m.

Councillor Penner returned to the meeting at 5:55 p.m.

4.4 Offset to Address the Elimination of Municipal Officers' Allowance

Moved - Seconded

That Finance and Budget Committee recommend to Council:

That the remuneration for the Mayor and Councillors receive an adjustment effective January, 2019 to offset the impact of the elimination of the one-third non-accountable Municipal Officers' Allowance on net pay.

Carried

Opposed: Councillor Washington

5. NEW BUSINESS

None.

6. RESOLUTION TO CLOSE

6.1 Resolution to Waive Public Notice of the March 6, 2018, Closed Finance & Budget Committee Meeting

Moved - Seconded

That public notice of the Closed Finance & Budget Committee Meeting of March 6, 2018, be waived.

Carried

6.2 Resolution to Close the March 6, 2018, Finance & Budget Committee Meeting to the Public

Moved - Seconded

That the Regular Finance & Budget Committee Meeting of March 6, 2018, be closed to the public pursuant to the following subsection(s) of Section 90(1) of the Community Charter:

c) labour relations or other employee relations;

Carried

7. ADJOURNMENT

7.1 Adjournment of the Meeting

Moved - Seconded

That the March 6, 2018, Regular Finance & Budget Committee Meeting be adjourned at 6:10 p.m.

Carried

Certified Correct,

Chair, Councillor D. Washington

Corporate Officer, G. Joseph