



CULTURAL ROUNDTABLE AGENDA

NOVEMBER 15, 2018

MICHAEL WRIGHT ART GALLERY, 5PM – 7PM

Gathering Place #200 – 2253 Leigh Square, Port Coquitlam, BC

Attendees: **Carrie Nimmo** – Cultural Development and Community Services Manager
Linda Sliworsky - President of the Poco Heritage Society, **Julie** – Past President of Poco Heritage Society, **Christine Malone** - Art Focus, **Tony Kostka** – Polonez Group of TriCity, **Zorhreh Hamraz** – ISS of BC, **Roger Loubert** – Arts Connect and Minnekhada, **Sherry Carroll** – Artist, **Angela Anderson** – What’s On PoCo, **Klara Manhal** – Arts and Culture Coordinator, **Nikki Hillman** - Recreation Program Assistant, Arts & Culture, **Lesley Perrie** – Recreation Program Assistant, Arts and Culture. **Jay Peachy** – Local Artist

Cultural Roundtable Goals:

1. Share information and resources
2. Work together to develop new cultural initiatives

Presentation: All Aboard! Recruiting and Engaging Event Volunteers. Do you struggle to secure volunteers for your events? Learn how to put the Volunteer Management Cycle to work with some basic tips and tricks to finding the right volunteers, setting them up for success, and keeping them coming back. Templates and resources will be provided.

Rob Loxterkamp is a Certified Volunteer Administrator and the Recreation Program Assistant for Volunteer Services with the City of Port Coquitlam.

Note Taker: Nikki Hillman

Agenda:

1. **5:03 - 5:05pm: Welcome and sign in**
2. **5:05 – 5:15: Cultural plan update.**
5:15-5:45: Roundtable – Introduce yourself and what is coming up for you or your organization (1 minute each)
3. **5:45-6:00: Break: refresh and network**
4. **6:00 - 7:00pm: Rob Loxterkamp presents All Aboard! Recruiting and Engaging Event Volunteers.**
5. **6:45 - 6:55pm:**

Introduction of Carrie Nimmo and staff, acknowledged that we are gathering on traditional lands of the First Nations. We are inclusive of all.

Carrie Nimmo, Manager of Cultural Development and Community Services: City Update on upcoming cultural initiatives.

- Received seven applications for the fall intake for Community Cultural Development grant. Announcement of awarded recipients coming end of **November**.

- Survivor 101 next one – Nov 21, 2018 in MR at the Act. 5:00-8:00pm, \$20 per person. Register at metrovanancouver.org Robbie Smith and Kat Wahamaa and Maria Schlendigner, Jessica Wadworth presenting. **(Check this)**
- Aurelia Bizouard, live light painting, thank you to everyone who participated. Sch dist. 43, youth, community uring river and trails, art focus all involved.Funded through CCD grant, individual artist applies
- No Cultural Roundtable meeting in December, our next meeting will be January 17, 5-7pm. Theme will be Festival Development. With information on how to plan an event step by step, very user friendly. Updated and made the grant application easier to fill out. Next step is to get your feedback.

Roundtable Portion

Christine Malone - Art Focus. Participating in Christmas Tree, participating at the salmon festival. Mural is almost finished for kidney dialysis clinic.

Joyann – Stage 43 theatrical. Three plays as seen onTV. Mash, jan – odd couple, may – when flew over the cookoos next. 8-9 theatre groups will be coming to be judged and win. Participating in xmas tree.

Christine Han – Vancouver Kiwanis Music Festivals Society based in Van, but poco resident. Recruiting a new volunteer manager.

Tony Kostoka - Polonez Festival. In January 17 will know more about event. Inviting everyone to concert with the Polonez dance club. Dec 2nd. Encourage everyone to attend. Dance school fundraising for competition next year. Festival celebrating 30 years in Feb. Polish day May 26.

Roger Loubert - TriCity Tv & Minnedkha Park. President of Arts Connect. Christmas by invitation to Minnekhadha, Dec 23. Arts Connect – supported a dancer representative from BC to India, came back the winner. TriCity Tv; successful agm.

Klara Manhal: Coordinator for Arts and Culure – Exhibition and Air call for submissions is closing November 16. Program will include 4-8 exhibitions betewwn MWAG and Outlet. Can be a collective or individual. AiR intake is three next year. Offer workshops or outreach. Jury takes place end of November.

Lesley Perrie: Rec. Program Assistant, Arts and Culture – Winter Programs 2019 beginning January. Have a variety of programs, children, youth adults. Lots of ProD, camps, etc. New, revitalized drumming program. Brendan Lally, hosts middle eastern drum sessions. Mondays, 12:30-1:30pm. Drop in programs, artist open studio Tuesdays, Writer group, off the grid, crossroads, art focus demos.

Aman - Ahmad Aghazadeh aghazadea@yahoo.com new painter and sculptor. Would like to have an exhibition. Maybe next year.

Zohreh - Instructor of language to immigrants. Isis of BC. Board member of five societies. Persian Cultural Society. Anvil Centre, invitation tomorrow 5pm to attend. Art East Side Crawl Festival, everyone should check it out. It runs three days, Fri-Sun.

Anglea Anderson - Whats On. Send your info by end of November email, by center pages, Castle Park learning garden. Build a biz kids.com hosts entrepreneur programs for kids. Raised money and donated to star fish backback, etc.

Linda Sliworsky Pres. Poco Heritage, Chair of Programs and Fundraising – Ready to launch 6th annual tree festival. Soon have trees everywhere. Wrap up Jan 5, people and judge choice. Nov 24- Dec 31. Santa photos and bake sale in Museum. Working on strat planning, close to launching new web site.

Jean Peachman – Hyde Creek Watershed Society: Salmon are spawning and it's our business to keep salmon population healthy. There have been many school groups come through. The Salmon Festival is Sunday Nov 18th.

Julie, Poco Heritage – Past President. Heritage Writers Group coming up Monday. If you would like to write your personal story. Prompts and guiding. 10:30-12:00pm 3rd Mon.

Sherry Carroll, Artist – Working on society transition, Nov 28th last day to transition your society, register at BC registry. BC Registry in Maple Ridge is very helpful if you are having trouble registering.

Jay Peachy – Local artist. Taught Port Coq. Camps. Multidiscipline artist. Follow @wildsalmonshow on Instagram.

Bill Marshall – Crossroads Coffeehouse: occurring here in MWAG since 2005. Worked as a marketer, which needed lots of volunteers for support. Tip: make sure people know who you are, using name recognition. Make sure you have a good volunteer leader.

Nikki Hillman, Program Assistant, Arts & Culture Department – Our Winter Artisan Market and Christmas in Leigh Square event begins next Friday November 23 and Saturday November 24. *Nikki add in info

6:00pm: Presentation by Rob Loxterkamp. Worked for six years in Poco. Organized 200 volunteers for Grand Prix. Organized the Volunteer rt.(check this)

- Ask for Rob's presentation
- City set up volunteer program 2008.
- Appr 220 ongoing program volunteers.
- Appr 210 one-time event volunteers annually for grand prix. Grand Prix in 4th year, 20 roles over 32 shifts.
- High volunteer satisfaction and return rates
- Retention is important so you have your volunteers able to help out because they have the knowledge.
- Management cycle – planning, recruitment, orientation, supervision and feedback, recognition so they return.
- Focusing on planning, consider what you need volunteers for and what should they be doing during the event. Consider the Who, what, when, why and how of your event.
- Big part of volunteering is the Why would someone want to volunteer at your event? Engage a more diverse range of skills, raise awareness about your organization and event, build relationships within your community, provide opportunities for social inclusion, skills development and routes to employment. Social media is a great area to use youth as volunteers to help with your SM. Reach out to local schools for volunteers, because they need 30 hours to graduate.

- When marketing, provide some background to your event and why you need them.
- Detail their role, including key duties and who they will report to.
- Marketing plays a big role. Create posters and post in community centres, email local clubs, post your opportunity online at Charity Village or CVC (free website) or GoVolunter.ca or Volunteer Match (paid site).
- Decide how you will screen your applicants. Will you interview potential volunteers, require references, will they need a criminal record check? These steps can prevent issues in the long run.
- City of POCO leads volunteer interviews for every applicant to ensure they are a good fit.
- Find a way to thank your volunteers. This can be with food and drink, t-shirts, water bottles, hats. Or provide a unique experience (sneak peak of an exhibition, meet the artist or and after party). Follow up after event with a thank you and let them know about any upcoming opportunities your organization may have, and be sure that your thank you is timely (consider preparing your thank you ahead of time).

Question: If I'd like to approach a high school, what are my steps?

Answer: Contact the guidance councilor or check the schools website, they usually have a volunteer area.

Question: What if you have a large amount of rolls for volunteers. How can we get enough volunteers?

Answer: Maybe send a volunteer into the schools to recruit? Reach out further. Try groups like Telus, etc.

Question: Would the volunteering work for students?

Answer: Yes, students need 30 hours to graduate.

Next Cultural Roundtable Meeting: January 17, 5-7pm