

Financial Assistance for Recreation Participants



**PORT COQUITLAM
RECREATION**

The City of Port Coquitlam's Financial Assistance program supports active lifestyles and healthy communities by offering inclusive recreation programs and services at a reduced cost for individuals.

Please ensure you have attached the following documents along with your application.

Review page 2 guidelines for examples.

1. Application Form 2. Proof of Residency of Port Coquitlam 3. Government Documentation
 or
 Community Partner Reference Form

APPLICANT INFORMATION

Participant Name: _____ Date of Birth: _____
First name (please print) Last name (please print) (mm/dd/yyyy)

Address: _____ City: _____ Province: _____ Postal Code: _____

Primary Phone #: _____ Secondary Phone #: _____ Email: _____

FAMILY MEMBERS Please list ALL family members that reside at the above address and indicate which individuals are requesting financial assistance. Family is defined as one or two adult(s), and their legal dependants aged 18 and under.

FIRST NAME (Please Print)	LAST NAME (Please Print)	DATE OF BIRTH (mm/dd/yyyy)	REQUESTING FINANCIAL ASSISTANCE	
1.			Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.			Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.			Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.			Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.			Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.			Yes <input type="checkbox"/>	No <input type="checkbox"/>

I hereby certify that the above information on this application is true and correct to the best of my knowledge.

Signature: _____ **Date:** _____

Individual Financial Assistance Guidelines



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Step 1	<p>Download and complete the application form at portcoquitlam.ca/financialassistance</p> <p>Provide the following:</p> <p>A. Proof of residency of Port Coquitlam. (e.g. current monthly bill) and</p> <p>B. Verification of financial circumstances Government documentation with qualifying income levels determined by the Government of Canada's Low Income Cut Off Scale* (e.g. Canada Revenue Agency Notice of Assessment or Canada Child Tax Benefit Statement)</p> <p>OR</p> <p>A Community Partner Organization Reference Form (A community Health-based agency, local school or government organizations can verify an individual's financial circumstances).</p>
Step 2	<p>Submit the application with supporting documents: Email: recreation@portcoquitlam.ca</p> <p>Or Mail: Port Coquitlam Community Centre Attention: Recreation Administration 2150 Wilson Avenue Port Coquitlam, BC V3C 6J5</p> <p>Or Drop off : City Hall's front door drop-box Attention: Recreation Administration 2580 Shaughnessy Street</p>
Step 3	<p>The application form will be reviewed and the applicant will be contacted regarding eligibility.</p>
Step 4	<p>Eligible applicants will receive:</p> <ul style="list-style-type: none"> • \$200 per adult and \$500 per children and youth (Ages 0-18) for the calendar year (runs January to December). • 75% discount toward a recreation activity, admission or pass. • One City Pass for the duration of the approved calendar year. Provides free entry to drop-in swimming, skating, fitness, racquetball/squash and all-age gym sports across the City. • Funding must be used by December 31. • Some offerings may be not be eligible for reduced pricing (e.g. third party specialty programs).
Step 5	<p>Visit portcoquitlam.ca/register and sign into "My Account":</p> <ul style="list-style-type: none"> • The discount will automatically apply when purchasing an activity, admission or pass. • To view remaining balance select "Actions" then "View Scholarships". • View OneCity Pass Family-Annual under "Current Membership"
Step 6	<p>To reapply next year, submit another application form with proof of financial circumstances and residency.</p>

***QUALIFYING NET INCOME LEVELS** (based on Government of Canada's Low Income Cut Off Scale)

# of people in Family	Yearly Income	# of people in Family	Yearly Income
1 person	\$ 5,000 - \$ 18,289	5 people	\$ 9,000 - \$ 39,378
2 people	\$ 6,000 - \$ 22,260	6 people	\$ 10,000 - \$ 43,672
3 people	\$ 7,000 - \$ 27,718	7 or more people	\$ 11,000 - \$ 47,964
4 people	\$ 8,000 - \$ 34,581		

Low Income Measures for 2019 - Stats Canada

For more information or further assistance email: recreation@portcoquitlam.ca or call: 604-927-PLAY (7529)