



POLICY

Subject Area: Finance	Policy # 7.14.04
Policy Title: Council Remuneration	
Authority: Legislative X	Effective Date: 2021-06-08
Administrative	Review Date: 2023-06
Issued By: Karen Grommada, Director of Finance/Deputy CAO	Issue Date: 2021-06-15 Manner Issued: E-mail

Purpose

To establish a process that is fair and equitable to be used in determining the remuneration and benefits provided to Port Coquitlam Council members.

To promote public interest and opportunity in serving in an elected civic position by providing reasonable compensation for the time commitments demanded of Council members.

Policy

1. Annual Remuneration Adjustment

The Financial Officer shall, effective January 1, 2016 and January 1st each subsequent year, revise the base compensation for the Mayor and Councillors by applying the Vancouver year-over-year Consumer Price Index to the prior year's base compensation amount.

This calculation will also apply to the Acting Mayor's stipend and transportation allowances.

If the application of the Consumer Price Index results in a decrease, there will be no change to the remuneration and allowances.

Effective January 2016, the Mayor's transportation allowance will be established at \$7,200 per year and be adjusted each January by applying the Vancouver year-over-year Consumer Price Index to the prior year's transportation allowance.

2. Benefits for Council Members

The City shall provide the Mayor with medical, dental and extended health benefits on the same basis and with the same eligibility criteria as for exempt staff.

Councillors are eligible to participate in the City's exempt staff medical plan at their own expense.

Councillors are eligible to participate in the City's exempt staff dental and extended health plan with the City paying 75% of the premium for these benefits.

Effective January 1, 2021 the Mayor's transition allowance benefit will be converted to an amount equivalent to the employer contribution under the Municipal Pension Plan. This payment will be paid out on the Mayor's regular pay remittance.

The City shall provide Group Life coverage to all Council members equal to 2.5 times their annual remuneration at municipal expense.

3. Reimbursement of Expenses Incurred

The City shall reimburse a member of Council for expenditures incurred to attend a convention, orientation, education and training or other function directly related to the duties of the member of Council in accordance with the City's Travel Expenses Bylaw # 3129.

Authority

Council has the authority to alter or revoke the provisions of this policy at any time.

Responsibility

The Financial Officer is responsible to review and report to the Committee of Council on Council remuneration as outlined in this policy.

END OF POLICY

Record of Amendments

Policy	Issue date	Reviewed	Replaced	Re-issue Date
7.14	2005-07-01	2009-01	Yes – 7.14.01	2009-03
7.14.01	2009-03-23	2010-06	Yes – 7.14.02	2010-07
7.14.02	2010-07-26			
7.14.03	2015-11-23	2018-07	Yes - 7.14.02	
7.14.03	2015-11-23	2021-06	Yes	2021-06-15